

PARKS & OPEN SPACES STRATEGY – ACTION PLAN						
Key Themes:			Committees:			
PO	Modernising and upgrading our parks and open spaces	CBP	Climate, Biodiversity & Planning			
SP	Improving and investing in our sporting provision	HC&A	Halls, Cemeteries & Allotments			
LP	Improving and investing in our leisure provision	P&R	Parks & Recreation			
IS	Improving and investing in our infrastructure provision	PGF/PSC	Policy, Governance & Finance			
EE	Working in the most effective and efficient manner	SC	Stronger Communities			
Reference	Action	Responsible Committee	Who Involved?	Commencement?	Completion?	Notes/Comments
<u>POLICY, GOVERNANCE & FINANCE COMMITTEE</u>						
PO 1	Draw up revised grounds maintenance specifications in order to raise standards within the Parks and Open Spaces (See EE 5, SP 3 Below also)	PGF	WTC Staff / Appointed Consultants	May-21	Jul-21	In progress - to be ready for when GM service is brought in house October 2022
EE 5	Undertake an options review of the most efficient and effective manner to deliver grounds maintenance services	PGF	WTC Staff / Appointed Consultants	May-21	Jul-21	Agreed to bring GM service in house - March 2022 Min 124 refers COMPLETED
EE 11	Undertake a skills appraisal of the maintenance team, draw up a training and development plan based around grounds responsibilities	PGF/PSC	WTC Staff	May-21	Aug-21	Ongoing/in progress
EE 14	Identify options and a more structured approach to providing a more responsive out of hours service / call out service, as well as introducing possible work practices at weekends.	PGF/PSC	WTC Staff / Cllrs	May-21	Aug-21	Bringing GM service in house - PSC Committee considering May 2022 - referred to PGF for consideration
SP 4	Update and negotiate new leases with the key sports providers in the Town, taking account of long term aims and aspirations for enhancing facilities	PGF	WTC Staff / Cllrs / Clubs	May-21	Nov-21	Waiting on KKP plan for WW5G, and recommendation for management model
EE 1	Appoint a Park Ranger as already agreed with a clearly defined Job Description and Job Purpose	PGF/PSC	WTC Staff	Jun-21	Oct-21	Advertised May 2022
EE 2	Seek to improve working relationships with key stakeholders, including WODC and OCC	PGF	WTC Staff	Jun-21	On-going	Ongoing/in progress
EE 9	Undertake a feasibility study into installing a professional mapping service for use by WTC	PGF	WTC Staff	Jun-21	Aug-21	Already use Pear Mapping. Currently mapping WTC areas - work ongoing
EE 8	Seek to move to a grounds maintenance fleet of electric vehicles, machinery and kit	PGF	WTC Staff	Sep-21	On-going	Bringing GM service in house - Procurement May - October 2022
IS 9	Seek to provide, possibly in partnership with a third party, a community hub building to include accessible community space (See SP 8?)	PGF	WTC Staff, Partners	Oct-21	Mar-22 (Feasibility Stage)	Considered a town centre location - agreed at HCA May 22 not to pursue. Possible option with Leys Recreation Ground Masterplan
EE 4	Engage with WODC and OCC in order to consider devolution options in regards grounds maintenance within the town in light of the very high dissatisfaction levels of the confusing current position	PGF	WTC Staff / Cllrs / WODC / OCC	Nov-21	Jul-22	
EE 12	Identify opportunities for volunteer schemes, friends schemes and other voluntary sector options and then enable their set-up and work arrangements	PGF	WTC Staff / Cllrs	Nov-21	Mar-22	
EE 13	Undertake a comprehensive accessibility audit, draw up an improvement and implementation plan based around outcomes	PGF	Appointed Consultants	Apr-22	Sep-22	
EE 10	Undertake a review of current sports and facility booking systems used and finesses to benefit all parties	PGF	WTC Staff	May-22	Sep-22	Officers looking into alternative software sports pitch bookings systems
EE 6	Draw up and adopt a policy aimed at ensuring that all external and partnership funding opportunities, along with sponsorship options are optimised in all project and development works	PGF	WTC Staff / Appointed Consultants	Immediate effect	On-going	