

Date: 19 July 2021  
OCC ref: MW.0083/21

Mrs Groth  
Clerk to Witney Town Council  
Town Hall  
Market Square  
Witney  
OX28 6AG

Environment and Place  
County Hall  
New Road  
Oxford  
OX1 1ND  
Rachel Wileman  
Assistant Director Strategic  
Infrastructure and Planning

Dear Mrs Groth

**Planning application by Ubico Ltd, Units F&G, Supergas Industrial Estate, Minster Lovell, Witney, Oxfordshire, OX29 0SY for planning permission: Proposed re-positioning of offices, cycle/motorcycle and car parking, lorry parking, lighting and ancillary accommodation. Use of existing building for vehicle repairs and/or storage, including minor enlargement to vehicle bay door. Installation of CCTV cameras at Recycling Depot, Supergas Industrial Estate, Minster Lovell, OX29 0SZ**

The above application has been submitted to this council for determination.

You can view the application and comment online through the link below, using ref **MW.0083/21**.

<https://myeplanning2.oxfordshire.gov.uk/Planning/Display/MW.0083/21?cuuid=8E559EC2-0E91-4867-9FA0-6F8BAA5CE14A>

I should be grateful for any observations you may wish to make on the application by **9 August 2021**, you can comment online using the above link and reference. If you require more time, please contact me as soon as possible.

The application may be considered by the Planning and Regulation Committee if there are objections to it. However, if there are no objections or none that cannot be overcome by conditions or agreements the application may be delegated to the Assistant Director Strategic Infrastructure and Planning for decision.

I will notify you of the decision in due course. Details will be available online at the above link.

NOTE Consideration of the development may take place in public and representations may be published. The proposal may be considered by the Council's Planning & Regulation Committee (Only comments relating to planning issues will be taken into account when reaching a decision).

The Town and Country Planning Act 1990 as amended requires the determination of planning applications to be a public process. The Council will make information submitted in relation to planning applications available for public inspection and so it is not possible to take into account in the determination of the application any comments which are submitted confidentially. If you wish to submit any comments regarding this application,

your comments as well as your name and postal address may be disclosed to third parties including those who have submitted the planning application.

Oxfordshire County Council is a data controller for the purposes of the General Data Protection Regulation (Regulation (EU) 2016/679 of the European Parliament and of the Council dated 27th April 2016). For more details on how the Council will handle your personal information, please use the link below to access our Privacy Notice. Hard copies of this can also be provided on request:

[www.oxfordshire.gov.uk/privacynoticedocument](http://www.oxfordshire.gov.uk/privacynoticedocument)

Yours sincerely,

*Emma Bolster*

Emma Bolster  
Planning Officer

Direct line: 07775 824954

Email: [emma.bolster@oxfordshire.gov.uk](mailto:emma.bolster@oxfordshire.gov.uk)

[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk)