



WITNEY TOWN COUNCIL NO 3  
ACCOUNT

Sort Code 20-97-48  
Account No 70974641

SWIFTBIC BUKGB22  
IBAN GB54 BUKB 2097 4870 9746 41

Issued on 06 November 2019

MG 002553 F1VI197A 709F302FK00082 39800 9710346571 A

WITNEY TOWN COUNCIL  
TOWN HALL  
WITNEY  
OXFORDSHIRE  
OX28 6AG



# Your Business Premium Account

## At a glance

30 Oct - 05 Nov 2019

Date	Description	Money out £	Money in £	Balance £
30 Oct	Start Balance			377,681.71
	Giro to 70974765 Automatic	250.00		377,431.71
31 Oct	Giro to 70974765 Automatic	2,359.16		375,072.55
1 Nov	Giro to 70974765 Automatic	912.21		374,160.34
4 Nov	Giro to 70974765 Automatic	2,400.00		371,760.34
5 Nov	Giro to 70974765 Automatic	150.00		371,610.34
5 Nov	Balance carried forward			371,610.34
	Total Payments/Receipts	6,071.37	0.00	

Start balance	£377,681.71
Money out	£6,071.37
Money in	£0.00
Gross interest earned	£0.00
End balance	£371,610.34

Your deposit is eligible for protection  
by the Financial Services  
Compensation Scheme.

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

**WITNEY TOWN COUNCIL  
BARCLAYS IMPREST A/C**

List of Payments made between 01/10/2019 and 31/10/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
14/10/2019	DCK Accounting Solutions Ltd	32388	£492.42	8646/Contract accounts Sep19
14/10/2019	Katherine Booth	32389	£50.00	8647/K Booth RES11861 Dep Rfnd
14/10/2019	Castle Water Ltd	32390	£15.28	8638/TW9178299421 1-31Aug
14/10/2019	Computerforms	32391	£523.20	8649/Printed cheques x4000
14/10/2019	COPY RIGHT SYSTEMS LTD	32392	£209.93	8655/Printer 5789348 - mono
14/10/2019	Fenland Leisure Products Ltd	32393	£153.60	8656/Playground surfacing
14/10/2019	Fyne Associates Limited	32394	£420.00	8657/Ox Magazine ads Oct19
14/10/2019	GB Sport & Leisure	32395	£913.20	8715/Football goals
14/10/2019	GSWindow Cleaning	32396	£121.00	8716/Window cleaning 3Oct
14/10/2019	Havwoods Accessories Ltd	32397	£47.82	8658/Liquid floor wax
14/10/2019	H & E Engineers (Maintenance)	32398	£1,894.52	8717/Annual gas certification
14/10/2019	Holloway Plastics Ltd	32399	£109.97	8659/Clear acrylic
14/10/2019	MARGARET L. JOHNSON LTD.	32400	£142.60	8660/Stationery
14/10/2019	Carol Jones	32401	£50.00	8661/Carol Jones RES11751
14/10/2019	Jake Kirkpatrick	32402	£150.00	8662/Jake Kirkpatrick RES1153
14/10/2019	M & M SKIP HIRE LTD	32403	£1,158.00	8667/Soil waste skip hire
14/10/2019	Maxwell Amenity Ltd	32404	£355.50	8663/Line marking paint
14/10/2019	Moore	32405	£2,400.00	8668/External audit 2018-19
14/10/2019	National Association of Local	32406	£253.79	8669/NALC Conference Oct19
14/10/2019	Newsquest Media Group	32407	£921.60	8718/Recruitment ads Sep19
14/10/2019	Rialtas Business Solutions Ltd	32408	£505.80	8671/Bookings software trainin
14/10/2019	Rotary Club of Witney	32409	£2,000.00	8672/Xmas lights switch on
14/10/2019	Royal Mail Group Ltd	32410	£0.53	8673/Response services
14/10/2019	Trade UK	32411	£377.88	8721/Staff uniforms - new starters
14/10/2019	Seldram Supplies Oxford Ltd	32412	£757.75	8679/Cleaning materials
14/10/2019	SLCC Enterprises Ltd	32413	£52.30	8722/Clerks Manual 2019
14/10/2019	SOUTHERN ELECTRIC	32414	£153.66	8680/Ac611016268 27Jun-24Sep
14/10/2019	THAMES SECURITY	32415	£216.00	8682/Alarm key holding
14/10/2019	TOWN AND COUNTRY TREES	32416	£2,040.00	8724/Tree works 9Oct
14/10/2019	TRIUMPH TECHNOLOGIES LTD	32417	£2,993.69	8732/Disaster recovery Nov19
14/10/2019	Witney & District Twinning Ass	32418	£100.00	8690/Witney&District Twinning
14/10/2019	VIKING DIRECT	32419	£85.64	8684/Stationery
14/10/2019	Cindy Welford	32420	£50.00	8685/Cindy Welford RES11725
14/10/2019	BOB WILSON & SONS LTD	32421	£1,000.00	8686/Wit Feast deposit Refund
14/10/2019	WITNEY GLASS CO	32422	£51.36	8733/Sealed glazed unit
14/10/2019	THE WITNEY MOTOR CO.LTD.	32423	£300.50	8687/MOT & Service OY62UXC
14/10/2019	Witney & District Museum	32424	£500.00	8689/Grant
14/10/2019	WITNEY PLANT HIRE LTD	32425	£5.40	8734/Digger ignition key
14/10/2019	Witney Pride C.I.C	32426	£200.00	8688/Grant-min F387
14/10/2019	WEST OXFORDSHIRE DISTRICT	32427	£912.21	8696/Comm waste Oct-Mar
17/10/2019	Bacs HMRC/OCC	DD	£18,701.52	Bacs HMRC/OCC
23/10/2019	CASH	32428	£487.48	8816/Cash Expenses
24/10/2019	STL Business Communications So	DD	£610.54	8818/Phone Chg Sep19-
25/10/2019	Salaries October 2019	DD	£30,206.15	Salaries October 2019

**Total Payments**      **£72,690.84**

Bank Reconciliation Statement as at 31/10/2019  
for Cashbook 2 - BARCLAYS IMPREST A/C

			<u>Amount</u>	<u>Balances</u>
14/10/2019	32423	THE WITNEY MOTOR CO.LTD.	300.50	
14/10/2019	32425	WITNEY PLANT HIRE LTD	5.40	
14/10/2019	32427	WEST OXFORDSHIRE DISTRICT COUN	912.21	
				<u>19,222.51</u>
				-18,222.51
		<u>Receipts not Banked/Cleared (Plus)</u>		
			0.00	
				<u>0.00</u>
				-18,222.51
		Balance per Cash Book is :-		-18,222.51
		Difference is :-		0.00




**WITNEY TOWN COUNCIL  
TOWN HALL  
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OXFORDSHIRE  
OX28 6AG**


# Your Business Current Account

## At a glance

**30 Oct - 05 Nov 2019**

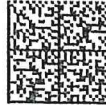
Start balance	£1,484,833.25
Money out	£40,692.99
▷ Commission charges	£0.00
▷ Interest paid	£0.00
Money in	£12,832.90
End balance	£1,456,973.16

Your deposit is eligible for protection by the Financial Services Compensation Scheme.



Date	Description	Money out £	Money in £	Balance £
30 Oct	Start Balance			1,484,833.25
	Direct Credit From West OX Payments Ref: 0		7,365.00	1,492,198.25
31 Oct	Direct Debit to Data Solution 2016 Ref: 4788117	51.56		1,492,146.69
	Direct Credit From Business A/C Ref: Acc Ref Israel		375.00	1,492,521.69
	Direct Credit From Lamit Property Fun Ref: 621000501		716.80	1,493,238.49
1 Nov	Direct Debit to Wox CT Ndr DD Ref: 30421105	295.00		1,492,943.49
	Direct Debit to Wox CT Ndr DD Ref: 30623704	252.00		1,492,691.49
	Direct Debit to Wox CT Ndr DD Ref: 30685600	437.00		1,492,254.49
	Direct Debit to Wox CT Ndr DD Ref: 30903104	786.00		1,491,468.49
	Direct Debit to Wox CT Ndr DD Ref: 90024629	355.00		1,491,113.49
	Standing Order From Lily's Attic Ltd Ref:- Rent		1,662.50	1,492,775.99
	Direct Credit From FC Mills Ref: FC Mills-Inv B3906		186.00	1,492,961.99
	Direct Credit From West Witney Ref: 17706		567.60	1,493,529.59
	Direct Credit From Atsm Fmly Sup OX Ref: B3884 Training-Ata		180.00	1,493,709.59
	Direct Credit From Glover CA Ref: Party 161119		170.00	1,493,879.59

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**WITNEY TOWN COUNCIL  
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# Your Business Premium Account

## At a glance

**25 Sep - 01 Oct 2019**

Date	Description	Money out £	Money in £	Balance £
25 Sep	Start Balance			466,672.42
	Giro to 70974765 Automatic	1,000.00		465,672.42
	Transfer to 20-97-48 70974765 Referlist	28,077.23		437,595.19
30 Sep	Giro to 70974765 Automatic	615.27		436,979.92
1 Oct	Giro to 70974765 Automatic	3,585.68		433,394.24
1 Oct	Balance carried forward			433,394.24
	Total Payments/Receipts	33,278.18	0.00	

Start balance	£466,672.42
Money out	£33,278.18
Money in	£0.00
Gross interest earned	£0.00
End balance	£433,394.24

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

*A. Shepherd-Roberts*  
For Auditing Solutions Ltd

*[Signature]*  
19/10/19

**WITNEY TOWN COUNCIL**  
**BARCLAYS IMPREST A/C**  
List of Payments made between 01/09/2019 and 30/09/2019


<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
03/09/2019	Carterton Town Council	32360	£20.00	8574/Battle of Britain supper
12/09/2019	West Oxon Conservative Assoc	32361	£60.00	WOCA-S/L Rfnd COURTS/A Dixon
12/09/2019	Alder King LLP	32362	£2,400.00	WTC Property Terrier
12/09/2019	DCK Accounting Solutions Ltd	32363	£492.42	Fees for Aug 2019
12/09/2019	BARLOW AND SONS	32364	£209.40	Wood/Country Park
12/09/2019	Castle Water Ltd	32365	£15.28	8549/TW9178299421 1-31Jul
12/09/2019	COPY RIGHT SYSTEMS LTD	32366	£109.11	Copier charge Aug 2019
12/09/2019	Dab Lift & Electrical Services	32367	£222.00	Annual lift maint Contract
12/09/2019	The Events Industry Forum Ltd	32368	£30.00	Purple Guide Subscription
12/09/2019	Fyne Associates Limited	32369	£114.00	Carterton Crier Publication
12/09/2019	GSWindow Cleaning	32370	£121.00	Window Cleaning Aug 19
12/09/2019	Jewson Limited	32371	£318.45	8508/Mastercrete-Oxlease bench
12/09/2019	MARGARET L. JOHNSON LTD.	32372	£58.32	Copy Paper
12/09/2019	KOMPAN LTD	32373	£506.16	Supernova play equip spares
12/09/2019	Sarah Moore	32374	£50.00	8554/Sarah Moore RES11784 25/8
12/09/2019	POST OFFICE LTD	32375	£520.00	8576/Road tax FL68TLU
12/09/2019	Proludic Ltd	32376	£481.54	Hip Hop Seating/Fixings
12/09/2019	Rialtas Business Solutions Ltd	32377	£106.69	Bookings Support 5 users
12/09/2019	Trade UK	32378	£391.97	8577/Stainless steel handles
12/09/2019	Seldram Supplies Oxford Ltd	32379	£264.04	Public Hall Cleaning Supplies
12/09/2019	STRI LTD	32380	£64.80	Professional Expenses 02/08
12/09/2019	THOMAS FATTORINI LTD	32381	£127.19	Chain Engraving 2019
12/09/2019	A.K.TIMMS & SONS LTD	32382	£331.14	Concrete/Gaffa Tape
12/09/2019	TRIUMPH TECHNOLOGIES LTD	32383	£866.09	8585/Offsite Disaster Rec Oct
12/09/2019	THE WITNEY MOTOR CO.LTD.	32384	£123.60	Nissan Light repair
12/09/2019	WEST OXFORDSHIRE DISTRICT	32385	£26.59	Dog Bins Newland Aug 19
12/09/2019	West Oxfordshire Conservative	32361	£60.00	8691/WOCA Refund S/Inv B2695
16/09/2019	OXFORDSHIRE ASSOC.OF	32386	£204.00	8670/Roles & Responsibilities
17/09/2019	Bacs HMRC/OCC Aug19	DD	£19,091.49	Bacs HMRC/OCC Aug19
24/09/2019	Barclays Charges 3Jun-1Sep	DR	£52.08	Barclays Charges 3Jun-1Sep
24/09/2019	STL Business Communications So	DD	£3,043.28	8644/Phone Charge Aug19-
25/09/2019	Salaries September 2019	DD	£29,077.23	Salaries September 2019
27/09/2019	West Oxfordshire District Coun	32387	£60.00	8735/WODC Charity Dinner 25Oct
<b>Total Payments</b>			<b>£59,617.87</b>	

Bank Reconciliation Statement as at 30/09/2019  
for Cashbook 2 - BARCLAYS IMPREST A/C

<u>Amount</u>	<u>Balances</u>
	0.00
	-7,439.04
Balance per Cash Book is :-	-7,439.04
Difference is :-	0.00



A Shepherd-Roberts  
For Auditing Solutions Ltd

  
12/10/19





**WITNEY TOWN COUNCIL  
TOWN HALL  
WITNEY  
OXFORDSHIRE  
OX28 6AG**


# Your Business Current Account

## At a glance

**25 Sep - 01 Oct 2019**

Date	Description	Money out £	Money in £	Balance £
25 Sep	Start Balance			1,525,209.11
	STO Standing Order From The Little L Ref: Hire Burwell Hall		125.00	1,525,334.11
26 Sep	DD Direct Debit to Sage UK Ltd Ref: B60345042/02	87.16		1,525,246.95
	Giro Direct Credit From BCard7888266240919		92.50	1,525,339.45
	Giro Direct Credit From Oxon Comm CH Witne Ref: Burwell Hall Hire		60.00	1,525,399.45
	Deposit Re 45Witney 101296		603.16	1,526,002.61
	Direct Credit From West Wit Spor Ref: Wwssc 17643		555.00	1,526,557.61
	Direct Credit From West Wit Spor Ref: Wwssc 17741		2,181.25	1,528,738.86
27 Sep	Giro Direct Credit From Amanda Paton T/A D Ref: Dancemania B3847		168.75	1,528,907.61
	Giro Direct Credit From Oxford Health		530.40	1,529,438.01
	Giro Direct Credit From The Midcounties Co Ref: Cemetery Lodge Ren		2,837.50	1,532,275.51
30 Sep	DD Direct Debit to Data Solution 2016 Ref: 4788117	51.56		1,532,223.95
	STO Standing Order to Witney Town Council Ref: Town Hall Rent	3,437.50		1,528,786.45
	Giro Direct Credit From BCard7888266260919		330.00	1,529,116.45
1 Oct	DD Direct Debit to Wox CT Ndr DD Ref: 30421105	295.00		1,528,821.45

Start balance	£1,525,209.11
Money out	£5,701.22
▶ Commission charges	£0.00
▶ Interest paid	£0.00
Money in	£9,591.06
End balance	£1,529,098.95

 Your deposit is eligible for protection  
by the Financial Services  
Compensation Scheme.

*A. Shepherd-Roberts  
for Auditing Solutions Ltd*

19/11/19

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