

**Witney Town Council**

**Planning Minutes - 15th August 2023**

444

444- 1 WTC/114/23 Plot Ref :-23/01829/S73 Type :- VARIATION  
Applicant Name :- . Date Received :- 02/08/2023  
Location :- COGGES MANOR FARM Date Returned :- 16/08/2023  
CHURCH LANE  
Proposal : Variation of conditions 4 (schedule of materials) and 7 (tree planting scheme) and removal of condition 6 (Biodiversity Enhancement and Management Plan) of planning permission 17/04043/FUL.  
Observations : Witney Town Council has no objections regarding this application.

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444- 2 WTC/115/23 Plot Ref :-23/01887/FUL Type :- FULL  
Applicant Name :- . Date Received :- 02/08/2023  
Location :- SAINSBURYS SUPERMARKET Date Returned :- 16/08/2023  
WITAN WAY  
Proposal : Erection of feature timber louvre on the front elevation of the existing store and associated signage.  
Observations : Witney Town Council has no objections regarding this application.

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444- 3 WTC/116/23 Plot Ref :-23/01888/ADV Type :- ADVERTISIN  
Applicant Name :- . Date Received :- 02/08/2023  
Location :- SAINSBURYS SUPERMARKETS Date Returned :- 16/08/2023  
WITAN WAY  
Proposal : Installation of 2 no. fascia signs, 4 no. digital screens, and 10 no. totems, all internally illuminated.  
Observations : While Witney Town Council does not object to this application in terms of material concerns, Members discussed the lack of signage for cycle parking. The required Sustainability Statement accompanying this application, Page 1, Section B2 asks "Has active travel been prioritised?", to which the applicant has answered "Y". Members are unable to identify that the proposed signage in any way encourages or prioritises active travel - there does not appear to be any signage directing cyclists to cycle parking. Given that supermarkets are identified as a top trip generator, Witney Town Council ask that the applicant makes more effort to encourage and safely direct cyclists to designated cycle parking.

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444- 4 WTC/117/23 Plot Ref :-23/01892/HHD Type :- HOUSEHOLDE  
Applicant Name :- . Date Received :- 02/08/2023  
Location :- 16 FAIRFIELD DRIVE Date Returned :- 16/08/2023  
FAIRFIELD DRIVE  
Proposal : Replace existing flat roof with pitch roof above existing kitchen, including the insertion of two rooflights.  
Observations : Witney Town Council has no objections regarding this application.

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444- 5 WTC/118/23 Plot Ref :-23/01872/HHD Type :- HOUSEHOLDE  
Applicant Name :- . Date Received :- 07/08/2023  
Location :- KINGSWALK COTTAGES Date Returned :-  
HIGH STREET  
Proposal : Erection of two storey car port with office/games room above.  
Observations :

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444- 6 WTC/119/23 Plot Ref :-23/01952/HHD Type :- HOUSEHOLDE  
Applicant Name :- . Date Received :- 07/08/2023  
Location :- DOLPHIN HOUSE Date Returned :-  
WOODGREEN 16/08/2023  
Proposal : Conversion and extension of existing garage to create additional living space.  
Observations : Witney Town Council has no objections regarding this application.

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444- 7 WTC/120/23 Plot Ref :-23/01953/LBC Type :- LISTED BUI  
Applicant Name :- . Date Received :- 07/08/2023  
Location :- DOLPHIN HOUSE Date Returned :-  
WOODGREEN 16/08/2023  
Proposal : Internal and external alterations to convert existing garage to create additional  
living space.  
Observations : Witney Town Council has no objections regarding this application.

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444- 8 WTC/121/23 Plot Ref :-23/01834/HHD Type :- HOUSEHOLDE  
Applicant Name :- . Date Received :- 07/08/2023  
Location :- 78 COTSWOLD MEADOW Date Returned :-  
COTSWOLD MEADOW 16/08/2023  
Proposal : Erection of a detached single storey timber frame building (retrospective).  
Observations : Witney Town Council object to this application. The floor plans submitted with  
this application appear to show that the building includes a treatment chair  
within one room and the second room set up as a reception/office. The  
application has been submitted as a 'Householder' application - Members are of  
the opinion that the intended use for this space is a place of business, and not  
a space to be used ancillary to the main dwelling. Given the expected change of  
use at the site, this application should be submitted as an application for Full  
Planning Permission with more information to include the nature of the  
business, operating hours, expected number of visitors, expected vehicle  
movements etc.  
  
Further, Members expect to see surface water strategy to mitigate the loss of  
permeable drainage, as well as plans illustrating how waste water will be  
managed.  
  
Given the residential location, Members are concerned about potential privacy  
issues for immediate neighbours, Members ask that any non-ancillary  
development proposal at this site includes the use of privacy glass in any  
windows that face neighbouring properties.

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444- 9 WTC/122/23

Plot Ref :-23/02000/FUL

Type :- FULL

Applicant Name :- .

Date Received :- 08/08/2023

Location :- UNIT 13 EAGLE IND EST  
EAGLE INDUSTRIAL ESTATE

Date Returned :- 16/08/2023

Proposal : Change of use of a warehouse unit from Industrial use to a Gymnasium and associated works.

Observations : While Witney Town Council does not object to this application in terms of material concerns, Members have raised the following observations:

- Some gym activity, (music from classes, crashing of weights etc.) can by the nature of the activity, create noise. Members ask that consideration be given to any harmful noise impact for neighbouring properties, particularly given the proximity of nearby homes.

- The application does not show any provision for cycle parking, Witney Town Council ask that the applicant consider installation of a cycle rack.

- Parking is known to be limited in this area. Members ask that the Planning Officer ensure that adequate car parking is available for the expected number of visitors.

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The Meeting closed at : 7:03pm

Signed : \_\_\_\_\_ Chairman Date: \_\_\_\_\_

On behalf of :- Witney Town Council