

From: UKNA Signs <ukna.signs@cwgc.org>

Subject: Commonwealth War Graves Commission: request to install signs indicating war graves at Witney Cemetery

Dear Councillor Jones,

Commonwealth War Graves Commission: request to install signs indicating war graves at your Cemetery

Ref No:	Cemetery Name	No. of casualties / war graves
04681	WITNEY CEMETERY	12

I am writing to you as Chair of the Halls, Cemeteries and Allotments Committee, on behalf of the Commonwealth War Graves Commission, to enquire if the Council would be interested in having a sign at your Cemetery to let the public know there are 12 war graves situated there. I can see from our records back in 2018 a request was made for an application form, but no reply was received from yourselves.

The Signs project commenced as part of the centenary of the First World War and it is hoped that we can erect signs at as many churchyards, cemeteries and burial grounds as possible that contain war graves. The aim of the initiative is to increase awareness of war graves in the UK and to remind the public that they need not travel abroad to find Commonwealth commemorations.

If you would be interested in having a sign installed, please complete and return the attached '**CWGC Sign Application Form**', together with a photograph showing the desired location of the sign at that burial ground or a Google Street View shot showing the entrance will suffice. **All signs will be installed (unless by prior agreement), paid for and maintained by the Commission on a permanent basis.** If I have the correct photograph, a sign could be fixed to the post of the existing sign.



Once we have received your application we aim to install the sign(s) at the agreed location(s) as soon as possible, but within a maximum of 12 months. If however, you would prefer to install the sign yourself, this is an option, although we would still require the details requested on the application form & a photo of the proposed location. This is in case the sign needs to be replaced at some point in the future (as a result of damage, theft, etc.).

I have also attached a FAQ sheet for your information, and some suggested fixing options, however if you have any further questions about the application process, or if you would like any other information about the Commission, please do not hesitate to contact us. If you would like to find out more about the casualties buried in your burial grounds, please visit our website at www.cwgc.org, where you can search our database.

Kind Regards,

Project Administrator
United Kingdom and Northern Area



Commonwealth War Graves Commission
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Website: www.cwgc.org

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