

Parks & Recreation Committee Meeting of Witney Town Council



Monday, 13th January, 2025 at 6.00 pm

To members of the Parks & Recreation Committee - D Newcombe, R Crouch, J Aitman, S Simpson, J Treloar, T Ashby, O Collins and R Smith (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior** to the meeting, stating the reason for absence.

Standing Order 30(d)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes (Pages 4 - 9)

a) To adopt and sign as a correct record the minutes of the Parks & Recreation Committee held on 4 November 2024;

b) Matters arising from the minutes not covered elsewhere on the agenda (Questions on the progress on any item).

4. **Participation of the Public**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda. 5

5. **Finance Report**

To receive and consider the report of the R.F.O concerning the financial position of items under the remit of this Committee in 2024/25 and the upcoming 2025/26 period.

(To Follow)

Parks

6. **King George's Footpath Update** (Pages 10 - 11)

To receive and consider the report of the Head of Estates and Operations.

7. **Unterhaching Park Lighting** (Pages 12 - 13)

To receive the report of the Head of Estates & Operations.

Recreation

8. **The Leys Event Field Use** (Pages 14 - 15)

To receive and consider the report of the Operations Manager.

9. **Major Projects Update** (Pages 16 - 23)

To receive and consider the report of the Project Officer.

10. **Witney Swifts Cricket Club Agreement** (Pages 24 - 26)

To receive and consider the confidential report of the Head of Estates and Operations.



Town Clerk

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