

# Climate, Biodiversity & Planning Committee Meeting of Witney Town Council



**Tuesday, 3rd September, 2024 at 6.00 pm**

To members of the Climate, Biodiversity & Planning Committee - A Bailey, G Meadows, J Aitman, S Simpson, G Doughty, J Doughty and R Smith (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting via MS Teams - Virtual Meeting** for the transaction of the business stated in the agenda below.

## [Join the meeting](#)

Meeting ID: 318 139 881 625

Passcode: mTsReS

## Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk [derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk) in advance.

## Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## Agenda

### 1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk [derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

**Standing Order 30(d)(v)** permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have informed the Proper Officer **before** the meeting that they are unable to attend.

### 2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

### 3. Public Participation

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

4. **Planning Applications** (Pages 4 - 6)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

5. **New Premises Licence - The Cake Bakerie, 14a West End, Witney** (Pages 7 - 24)

To receive and consider an application W/24/00872/PRMA for new premises licence from The Cake Bakerie Limited 14A West End Witney OX28 1NE.

6. **New Premises Licence - No14 Wesley Walk Ltd, 14 Wesley Walk, Witney** (Pages 25 - 44)

To receive and consider an application W/24/00880/PRMA for new premises licence from NO.14 WESLEY WALK LTD 14 Wesley Walk Witney OX28 6ZJ

7. **Application for Pavement Licence - Ye Olde Cross Keys, 1 Market Square, Witney** (Pages 45 - 49)

To note the response submitted to West Oxfordshire District Council in respect of the Pavement Licence renewal W/24/00897/PAVLIC for Ye Olde Cross Keys, 1 Market Square, Witney.

Details of the application were issued electronically to members in order to meet the statutory deadline of 27 August 2024.

Response submitted was *"Witney Town Council has no objections to this application"*

8. **Minor Variation of Licence - Waitrose, Unit 25 Woolgate, Witney** (Pages 50 - 62)

To receive and consider an application W/24/00916/PRMMV for variation of licence from Waitrose Unit 25 Woolgate Shopping Centre Witney OX28 6AR.

9. **Public EV Charging Points - Witney** (Pages 63 - 65)

To receive correspondence from Oxfordshire County Council regarding EV Charging Points in Witney and consider a response if appropriate. The matter relates to the EV Micro hub Scheme item considered by this Committee on 5 September 2023, minute no. P465 refers.

10. **West Oxfordshire District Council Community Infrastructure Levy Consultation** (Pages 66 - 81)

To formally receive and consider correspondence received from West Oxfordshire District Council in respect of the consultation which runs until 27 September 2024 on the proposed introduction of a Community Infrastructure Levy.

Details having been circulated to all members on 7 August 2024.



Town Clerk

Town Hall, Market Square  
Witney  
Oxon  
OX28 6AG

Mrs Sharon Groth FSLCC FCMI  
**Town Clerk**

T: 01993 704379  
E: [info@witney-tc.gov.uk](mailto:info@witney-tc.gov.uk)  
w: [www.witney-tc.gov.uk](http://www.witney-tc.gov.uk)