

# Climate, Biodiversity & Planning Committee Meeting of Witney Town Council



**Tuesday, 25th June, 2024 at 6.00 pm**

To members of the Climate, Biodiversity & Planning Committee - A Bailey, G Meadows, J Aitman, S Simpson, G Doughty, J Doughty and R Smith (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting via MS Teams - Virtual Meeting** for the transaction of the business stated in the agenda below.

## **[Join the meeting](#)**

Meeting ID: 318 614 998 946

Passcode: PCFPSd

## **Admission to Meetings**

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk [derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk) in advance.

## **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## **Agenda**

### **1. Apologies for Absence**

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk [derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

**Standing Order 30(d)(v)** permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have informed the Proper Officer **before** the meeting that they are unable to attend.

### **2. Declarations of Interest**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

4. **Planning Applications** (Pages 3 - 6)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

5. **Application for Pavement Licence - The Heritage Bakery, 3 Mill Walk, Witney** (Pages 7 - 12)

To receive and consider a pavement licence application from The Heritage Bakery, 3 Mill Walk, Witney

6. **Shores Green - Traffic Management Plan Planning Reference (R3.0052/24)**

Members should note the additional comment submitted on 14 June 2024 in respect of the Traffic Management Plan Planning Reference (R3.0052/24).

The request was circulated outside of the Committee due to the timescale given by Oxfordshire County Council.

*Witney Town Council welcome the additions to the transport plan and would like to thank the agent for the inclusion of this text which helps address the concerns about the impact and safety of pedestrians during the works to take place at the Shores Green Junction.*

7. **Oxfordshire County Council - Highways Engagement Team** (Page 13)

To note correspondence from OCC regarding their Highways Team asking for feedback on problem areas in Witney, received by the Town Council.

Feedback will help inform a planned visit to Witney.



Town Clerk