

Stronger Communities

Committee Meeting of Witney Town Council



Monday, 18th March, 2024 at 6.00 pm

To members of the Stronger Communities Committee - L Cherry, G Meadows, O Collins, J Aitman, R Smith, T Ashby, A Bailey and J Doughty (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. **Apologies for absence**

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 30(d)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. **Declarations of Interest**

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. **Minutes** (Pages 4 - 9)

- a) To adopt and sign as a correct record the minutes of the meeting held on 29 January 2024.
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Finance Report** (Pages 10 - 17)

To receive the report of the Responsible Financial Officer.

Communications & Community Engagement

6. **Communications Report** (Pages 18 - 19)

To receive the report of the Communications & Community Engagement Officer.

7. **Community Engagement Report** (Pages 20 - 45)

To receive the report of the Communications & Community Engagement Officer.

a) **Witney Forum Minutes - 5 February 2024** (Pages 46 - 66)

To receive the notes of the Witney Forum held on 5 February 2024.

Members are invited to note the formation of a Witney Community Profile Steering Group. A maximum of two Councillors may be nominated to this Steering Group if the Committee feels it is appropriate.

8. **Witney Youth Council**

To receive a verbal update from officers, if appropriate.

9. **Inclusivity & Diversity Panel**

To receive a verbal update from the Leader of the Council.

10. **Youth Services** (Pages 67 - 68)

To receive and consider the report of the Deputy Town Clerk.

Events

11. **D-Day 80th Anniversary** (Pages 69 - 70)

To receive the report of the Communications & Community Engagement Officer.

12. **Third Party Events Report** (Pages 71 - 72)

To receive the report of the Deputy Town Clerk.



Town Clerk

**STRONGER COMMUNITIES COMMITTEE MEETING OF THE
WITNEY TOWN COUNCIL**

Held on Monday, 29 January 2024

At 6.00 pm in the Gallery Room, The Corn Exchange, Witney

Present:

Councillor G Meadows (Vice-Chair, in the Chair)

Councillors:	O Collins	G Doughty (In place of T Ashby)
	R Smith	R Crouch (In place of J Aitman)
	J Doughty	
Officers:	Adam Clapton	Deputy Town Clerk
	Sharon Groth	Town Clerk
	Polly Inness	Communications & Community Engagement Officer
	Derek Mackenzie	Senior Administrative Officer & Committee Clerk
	Annie Hathaway	Business Administration Apprentice
	Mark Lewis	Head of Estates & Operations
Others:	No members of the public. Councillor James Robertshaw	

SC36 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors T Ashby (with Councillor G Doughty) attending as a substitute, and J Aitman (with Councillor R Crouch attending as a substitute).

An apology for absence was also received from Councillor L Cherry (by previously agreed dispensation).

SC37 DECLARATIONS OF INTEREST

There were no declarations of interest from Members or officers.

SC38 MINUTES

The minutes of the meeting of the Stronger Communities Committee held on 13 November 2023 were received.

S607 – It was confirmed by Officers that Windrush and Tower Hill Cemeteries would be included in the communications issued to discourage dog fouling.

Resolved:

That, the minutes of the Stronger Communities Committee held on 13 November 2023 be approved as a correct record of the meeting and be signed by the Chair.

SC39 **PUBLIC PARTICIPATION**

There was no public participation.

SC40 **FINANCE REPORT**

The Committee received and considered the report of the Responsible Financial Officer (RFO) detailing income and expenditure for budgets which were the responsibility of the committee.

A vote was taken to approve the acceptance of the report and the management accounts, all members were in agreement.

Resolved:

That, the report be noted.

SC41 **COMMUNICATIONS REPORT**

The Committee received the report of the Communications & Community Engagement Officer (C&CEO).

Members were pleased to see quotations from local companies for the printing and distribution of the four-page Spring edition of the Council's newsletter which would be delivered to 13,661 homes in Witney.

Members asked that details of the Council Precept and the big projects due to be delivered by the in the next year were made prominent in the issue so that residents had the opportunity to see how their Council Tax contribution was spent.

Members also asked that the issue carries a QR code so that residents could access further information on subjects that were included.

Of the four quotes provided for consideration; Members agreed to proceed with the one from Fineprint at a cost of £2,231.

Recommended:

1. That, the report be noted and,
2. That, Officers consider the Members suggestions for content style of the annual newsletter and,
3. That, Fineprint be selected as the supplier and distributor.

SC42 **COMMUNITY ENGAGEMENT REPORT**

The Committee received and considered the report of the Communications & Community Engagement Officer (C&CEO)

Members welcomed the inclusion of the customer satisfaction questionnaire as part of the Spring Newsletter as this is an excellent way to obtain feedback from those residents that didn't wish to or were not able to use email/internet.

On the subject of the Carnival, members were unanimous in support of participating in the parade and were enthusiastic about the theme. They discussed various potential TV programmes, settling on the characters of Trumpton and Camberwick Green.

There was some concern from Members that having a specific "Councillors at the Carnival" stall could distract from what should be a special and enjoyable day, however it was proposed that all councillors participate in supporting the usual Council's children activity stall where they would be on hand to have an informal chat with residents with concerns.

A member suggested that Officer consider the activity to be making a Trumpton/Camberwick Green "peg doll" to compliment the councils parade theme.

Members also received a verbal update from the C&CEO regarding the Town Council's 50th anniversary arrangements. Members provided additional suggestions for activities during the year which would utilise the remaining £2,500 unallocated budget towards events for different age groups throughout the year. Events suggested ranged from a Virtual Reality Day or silent disco for teens, family sports event such as rounders with an evening 70/80's Disco provided by Windrush Radio and a film and buffet for seniors.

There was also the suggestion that the In Bloom awards could be given a "golden/50 year" theme.

The C&CEO would advise Members on the confirmed 50th Anniversary events as soon as possible.

Resolved:

1. That, the report and verbal update be noted and,
2. That, all councillors to participate in the Witney Carnival Parade and,
3. That, the theme of the Councils parade be Camberwick Green and Trumpton and,
4. That, Councillor to be available at support the children's activity to chat to residents.

SC43 **D-DAY 80TH ANNIVERSARY**

The Committee received a verbal update from Officers following the meeting of the Working Party that had taken place earlier that day.

Members heard that council were due to purchase a lamp of peace to be used as part of the service to be held in the market square on the evening of 6 June and therefore, requested that one be offered to Le Touquet should they wish to receive it.

Resolved:

1. That, the verbal update be noted and,
2. That, Officers ask Le Touquet if they would like to receive a Lamp of Peace.

SC44 YOUTH COUNCIL TASK & FINISH GROUP

The minutes of the Youth Council Task & Finish Group meeting held on 15 January 2024 were received for consideration.

In addition to the report, Officers added that work to produce the recruitment video had commenced.

Resolved:

That, the minutes of the Youth Council Task & Finish Group meeting held on 15 January 2024 be noted.

SC45 YOUTH SERVICES

The Committee received a verbal update from the Deputy Town Clerk advising that Bright Futures intended to commence in time for the February half term holidays subject to the signing of the agreement between them and the Town Council. This would then allow for the release of the initial grant funding.

Resolved:

1. That, the verbal update be noted and,
2. That, Officers work with Bright Futures to have the agreement signed and grant payment issued as soon as possible.

SC46 XMAS LIGHTS WORKING PARTY

The Committee received the notes for the Christmas Light Working Party meeting held on 17 January 2024.

Members heard further from the Head of Estates & Operations who outlined the next steps to be taken towards creating the scope of the tender so that it could be issued to prospective providers.

Officers would also be consulting with residents of Church Green with details of the proposal to gain their thoughts on the additional lights that may be installed.

Resolved:

1. That, the notes of the meeting of 17 January 2024 be noted and,
2. That, Officers produce the scope of tender and,
3. That, residents of Church Green are consulted.

SC47 IN BLOOM

The Committee received the report of the Communications & Community Engagement Officer (C&CEO) outlining the arrangements for the 2024 Thames & Chiltern In Bloom competition.

Members unanimously agreed the Council should enter the Country Park into the 2024 competition in a hope of achieving a gold award in its 50th year.

They also considered the theme for the Schools In Bloom wheelbarrow project and following earlier discussion, agreed that a 50th theme should be considered as this would allow children to consider what the world may look like against what they wanted it to look like and could be a way in which climate change could be incorporated.

Members discussed the idea of the introduction of a Best Kept Allotment category to the Annual Citizen of the Year awards starting in 2025. They agreed this should be judged by Witney Allotment Association and awarded to one overall allotment across all the sites. In Bloom was also celebrating its 60th anniversary so social media posts and a small gathering for Community Gardening groups was suggested.

In relation to an underspend in the In Bloom budget, the Committee agreed to the Parks & Recreation Committee's request to provide £1,250 towards planting which would complete the Children's Memorial Garden at Windrush Cemetery

Resolved:

1. That, the report be noted and,
2. That, the council enter the Country Park for the 2024 competition and,
3. That, a theme of "50 years in the future" be used for the School In Bloom Wheelbarrows and,
4. That, a small celebration be arranged for the community gardeners and,
5. That, an award for Best Kept Allotment be introduced for Citizen of the Year from 2025.
6. That, £1,250 from the In Bloom Budget be provided to complete the Children's Memorial Garden project, subject to agreement by the Policy, Governance & Finance Committee.

SC48 WOODGREEN BUS SHELTER REQUEST

The Committee received correspondence from a resident requesting a bus shelter at Woodgreen.

Members considered the request and agreed the cost of installation and maintenance of a shelter at this time was not financially sound. However, consideration would be given again if suitable funds became available, possibly from a Section 106 agreement following future development. A Member would also ask other local residents to enquire about additional demand for a shelter at this location.

A Member advised that a local hospitality company had provided financial support to the S7 route between Witney and Oxford via Woodstock and asked Officers to contact them to ask if they would consider the installation or funds towards a timetable case at the location.

Resolved:

1. That, the request for a bus shelter at Woodgreen be noted and,
2. That, a response is sent to the requestor to advise of the Council's decision and,
3. That, Officers contact Estelle Manor to ask if they would consider further financial support and,
4. That, Officers arrange for the installation of a timetable holder and service information and,
5. That, OCC add as a consideration to the LCWIP and,
6. That, Officers consider adding to a future S106 request if the opportunity arises with a future development.

SC49 **WITNEY HIGH STREET ENGAGEMENT REPORT**

The Committee received the Witney High Street and Market Square Enhancement Scheme Engagement Report produced by Oxfordshire County Council.

Members welcomed the finding of the report and looked forward to the next round of consultations and plans.

Resolved:

That, the report be noted.

SC50 **THIRD PARTY EVENTS REPORT**

The Committee received the report of the Venue & Events Officer which provided details of upcoming events to be held on the council's recreation areas in 2024.

Resolved:

That, the report be noted.

The meeting closed at: 7.08 pm

Chair

STRONGER COMMUNITIES COMMITTEE

Date: 18 March 2024

Title: Finance Report

Contact Officer: Responsible Financial Officer (RFO)

Should Members have any queries about this report advance notice would be appreciated, in writing, by 5pm on the Friday before the meeting to allow for a full response at the meeting.

BACKGROUND

Detailed income and expenditure statements for budgets which are the responsibility of this committee are enclosed. The period to which this report relates is 1 April 2023 to 31 January 2024.

CURRENT SITUATION

The Committee's services are divided into two base revenue cost centres, responsibilities as follows:

<u>Cost Centre</u>	<u>Area</u>	<u>Description</u>
402	Community Infrastructure	This cost centre relates to the infrastructure found in the town including bus shelters, bins, benches, Christmas lights, cycle racks, defibrillators, church clock and floral displays.
408	Community Activities	This relates to community events including the Advent Fayre, Remembrance Day parade and anniversaries. For the 2024/25 budget provision has been made to commemorate the 80 th Anniversary of D-Day and to mark the 50 th Anniversary of the creation of the Town Council. The cost centre also includes a number of grants to community organisations including those in relation to children & youth provision, the town bus service, town band, youth council, the carnival, the Christmas lights switch on and the play day.

A comprehensive review of the budgetary position was undertaken during the budget cycle. ordinary meeting of the council. The RFO would refer members to the finance/ budget reports which were approved at those meetings for further details.

Current year budget: In terms of the report presented at this meeting, the current year (2023/24) budget is now the “Projected” column (fifth column from the right). This was agreed by the Council at its meeting on 8 January 2024. However it should be noted that the revised estimates were produced by your officers in the autumn of 2023 and so with the year end (31 March 2024) rapidly approaching, there will be some cases where the actual spend to date will now exceed the revised estimates. Conversely there will be other lines where actuals will at year-end will not now reach the revised estimate figure . Overall the impact on budget should be broadly neutral when the year-end accounts are produced.

Members are reminded that expenditure is not necessarily incurred evenly over the course of the year. For example the vast majority of expenditure in relation to nominal ledger code 4025 (insurance) is incurred in April each year when the annual premium is paid. There will also be similar patterns on the income side such as football and cricket pitch hires.

Estimates for 2024/25: These are shown in the report in the columns on the right-hand side of the page.

SUMMARY FOR 2023/24

Overall the management accounts show the following in relation to the current year:

	2023/24 Original budget- Jan. 23	2023/24 Projected estimate- Nov.23	2023/24 Year to date (Month 10)
Expenditure	£528,635	£491,714	£372,483
Less income	-	(£8,822)	(£10,206)
Net expenditure	£528,635	£482,892	£362,277

The projected estimate for the current financial year is 8.7% below original net expenditure and therefore the financial position is favourable with the Committee’s services being delivered within budget.

MATTERS TO NOTE

1. Whilst expenditure to date is below the projected estimates a portion of the underspend relates to budget lines which the Council has not needed to utilise this year due to careful asset management, projects which are either in progress or have been delayed or lines which are included in the budget to save for future expenditure.

Ahead of the year end your officers will be thoroughly examining the various budget lines and proposals will come forward following the financial year end (31 March 2024) for a number of these overspends to be transferred into the earmarked

reserves to allow projects to continue and to provide for prudential reserves where expenditure has not been required this year but will in future years. The codes likely to be affected are: cost centre 402 nominal ledger codes 4035, 4036, 4037, 4039, 4066, 4067, 4105, 4166, 4210, 4215; and cost centre 408 nominal ledger codes 4103, 4111, 4141, 4160, 4161 and 4169.

2. Code 4014/ 402 – Community Infrastructure, Electricity. This is in relation to the Buttercross and floodlighting of St Mary’s Church and of the War Memorial. Spend during the year to date (£1,649) and the revised estimates (£3,101) reflect energy costs being lower than budgeted for this time last year (£4,100). The expectation is that bills will continue to fall during 2024/25 as a result of the reduction in wholesale prices.
3. Over-spends on nominal budgets may, where appropriate, be met from earmarked reserves. Any adjustments will be made at final accounts stage (31 March 2024) and will then reduce revenue expenditure for the year. For example for budget 4200/402 (street furniture) the original budget was £1,000, the revised budget projection was £4,600 and the year-to-date spend £5,079. The additional spend may be taken from the earmarked reserve. Similarly with arboriculture, budget 4040/401 where the original/ revised budget is £20,000 but spend to date is £21,465.

In relation to the ten months to 31 January 2024, the net expenditure across this Committee’s services is £362,277, which is 69% of the original estimate (£528,635) and 75% of the revised estimate (£482,892).

ENVIRONMENTAL IMPACT

The Council declared a Climate Change Emergency at its meeting on 26 June 2019; with this in mind Councillors should have due regard to the environmental impact of any decisions they make with regard to its facilities and services it operates.

Officers are continually assessing the environmental impact of services and assets to ensure where possible measures are taken to support the Council’s climate declaration of carbon neutrality by 2028. This extends to the procurement of goods and services.

RISK

In decision making Councillors should give consideration to any risks to the Council and any action it can take to limit or negate its liability.

Members are reminded that collectively they are custodians of the public purse with most of the funding coming from the taxpayers of Witney. Therefore, Officers ensure they get best value, value for money, and comply with the Council’s Standing Orders, Financial Regulations, and Procurement Policy.

FINANCIAL IMPLICATIONS

This report forms part of the Council's due diligence and a process in line with its Financial Regulations. The financial implications are detailed above and also in the attached appendices.

RECOMMENDATIONS

Members are invited to approve the report and the management accounts of the Committee's services to 31 January 2024.

Annual Budget - By Committee (Actual YTD Month 10)
Note: Stronger Communities Committee, 18th March 2024

		<u>Last Year 2022-23</u>		<u>Current Year 2023-24</u>				<u>Next Year 2024-25</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Stronger Communities</u>										
<u>402</u>	<u>COMMUNITY INFRASTRUCTURE</u>									
1052	EXPENSES RECOVERED	0	0	0	1,252	1,252	0	1,336	0	0
1170	GRANTS RECEIVED	0	3,345	0	4,020	4,020	0	0	0	0
1171	DONATIONS RECEIVED	1,000	1,667	0	4,934	3,550	0	1,334	0	0
Total Income		1,000	5,012	0	10,206	8,822	0	2,670	0	0
4013	RENT PAID	5	0	0	0	0	0	0	0	0
4014	ELECTRICITY	1,000	2,281	4,100	1,649	3,101	0	3,411	0	0
4017	CONTRACT CLEAN/WASTE	5,000	6,337	3,000	2,229	3,000	0	3,000	0	0
4025	INSURANCE	120	112	120	112	112	0	112	0	0
4035	BUS SHELTER MAINTENANCE	2,000	20	2,000	60	2,000	0	3,000	0	0
4036	PROPERTY MAINTENANCE	2,630	4,777	2,630	706	2,630	0	2,630	0	0
4037	GROUNDS MAINTENANCE	3,000	0	3,000	54	3,000	0	3,000	0	0
4038	OTHER MAINTENANCE	0	3	0	0	0	0	0	0	0
4039	HORTICULTURE	750	0	750	1,338	1,700	0	750	0	0
4040	ARBORICULTURE	35,480	11,943	20,000	21,465	20,000	0	20,000	0	0
4066	TREE REPLACEMENT	6,000	4,575	8,000	5,620	8,000	0	8,000	0	0
4067	Tree Survey	8,000	4,446	8,000	0	8,000	0	8,000	0	0
4105	XMAS LIGHTS, TREE & INFRASTRUC	35,120	39,071	44,000	38,225	44,000	0	55,000	0	0
4166	DEFIBRILLATOR EXPENDITURE	4,000	1,446	4,000	292	4,000	0	4,000	0	0
4200	STREET FURNITURE	1,000	2,170	1,000	5,079	4,600	0	5,000	0	0
4208	COVID-19 MEMORIAL	1,500	1,667	0	634	618	0	0	0	0
4210	CHURCH CLOCK	4,500	69	1,500	0	1,500	0	1,500	0	0

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Annual Budget - By Committee (Actual YTD Month 10)

Note: Stronger Communities Committee, 18th March 2024

		<u>Last Year 2022-23</u>		<u>Current Year 2023-24</u>				<u>Next Year 2024-25</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4211	WAR MEMORIAL/ CH.YRD	0	0	0	-3,675	0	0	0	0	0
4215	IN BLOOM - INC SCHOOLS CHALLENGE	7,250	1,013	7,250	1,528	7,250	0	7,250	0	0
4495	TFR FROM EARMARKED R	-33,730	0	0	0	0	0	0	0	0
4888	O/S STAFF RCHG (TO 30/09/23)	70,952	20,276	0	0	0	0	0	0	0
4890	O/S O'HEAD RCHG (TO 30/09/22)	14,476	4,107	0	0	0	0	0	0	0
4891	AGENCY R/C (TO 30/09/22)	81,866	81,866	0	0	0	0	0	0	0
4892	C/S STAFF RCHG	16,543	13,858	17,967	13,621	16,529	0	18,431	0	0
4893	C/S O'HEAD RCHG	4,590	4,532	5,176	4,733	5,124	0	5,214	0	0
4894	GROUNDS STAFF RECHARGE	0	16,736	70,697	28,082	41,341	0	75,409	0	0
4895	GROUNDS O'HEAD RECHARGE	0	8,716	26,103	35,210	30,216	0	35,854	0	0
4896	MTCE STAFF RECHARGE	0	36,136	87,913	76,446	74,530	0	86,436	0	0
4897	MTCE O'HEAD RECHARGE	0	5,511	8,604	7,527	7,877	0	7,965	0	0
4899	DEPOT REALLOCATION	0	0	9,187	13,004	15,442	0	15,763	0	0
4990	CONTRN TO CCTV SCH.	10,000	10,000	10,000	0	10,000	0	10,000	0	0
Overhead Expenditure		282,052	281,669	344,997	253,941	314,570	0	379,725	0	0
Movement to/(from) Gen Reserve		(281,052)	(276,657)	(344,997)	(243,735)	(305,748)		(377,055)		
408	<u>COMMUNITY ACTIVITIES</u>									
1052	EXPENSES RECOVERED	0	386	0	0	0	0	0	0	0
Total Income		0	386	0	0	0	0	0	0	0
4001	SALARIES	0	2,234	4,778	3,818	4,581	0	4,888	0	0
4002	ER'S NIC	0	233	502	396	466	0	498	0	0
4003	ER'S SUPERANN	0	485	1,037	828	994	0	1,061	0	0

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Annual Budget - By Committee (Actual YTD Month 10)

Note: Stronger Communities Committee, 18th March 2024

		<u>Last Year 2022-23</u>		<u>Current Year 2023-24</u>				<u>Next Year 2024-25</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4103	GRANT YOUTH COUNCIL	500	0	500	0	500	0	1,350	0	0
4104	GRANT CARNIVAL/XMAS ROTARY CLB	4,100	4,100	4,500	4,200	4,200	0	4,500	0	0
4106	GRANT - PLAY DAY	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0
4109	BLUE PLAQUES	1,000	300	0	193	0	0	0	0	0
4111	WATER SAFETY/EDUCATION	10,000	0	2,000	0	2,000	0	2,000	0	0
4112	GRANT - WITNEY TOWN BAND	660	660	750	660	660	0	660	0	0
4141	EVENTS	9,000	6,174	9,000	3,278	9,000	0	10,000	0	0
4145	HM QUEEN'S JUBILEE (2022)	3,000	2,092	0	744	744	0	0	0	0
4146	HM KING'S CORONATION (2023)	0	1,431	3,000	2,591	2,591	0	0	0	0
4148	D-Day 80th Anniversary comm'n	0	0	0	0	0	0	1,500	0	0
4149	WTC 50th ANNIVERSARY	0	0	0	0	0	0	5,000	0	0
4154	EXPERIENCE OXFORDSHIRE M'SHIP	0	0	0	0	0	0	1,200	0	0
4160	TOWN TWINNING	500	0	500	0	500	0	500	0	0
4161	TOWN TWINNING ROOM HIRE	500	0	500	0	500	0	500	0	0
4167	BUS SERVICE	21,000	21,000	21,000	17,500	21,000	0	21,000	0	0
4169	CHILDREN & YOUTH PROVISION	44,340	41,334	40,000	7,900	40,000	0	40,000	0	0
4170	ADVENT FAYRE	2,000	1,399	2,000	2,020	2,000	0	2,000	0	0
4495	TFR FROM EARMARKED R	-1,000	0	0	0	0	0	0	0	0
4892	C/S STAFF RCHG	66,172	55,431	71,867	54,486	66,012	0	73,721	0	0
4893	C/S O'HEAD RCHG	18,362	18,129	20,704	18,930	20,396	0	20,857	0	0
Overhead Expenditure		181,134	156,002	183,638	118,543	177,144	0	192,235	0	0
Movement to/(from) Gen Reserve		(181,134)	(155,615)	(183,638)	(118,543)	(177,144)		(192,235)		

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Annual Budget - By Committee (Actual YTD Month 10)
Note: Stronger Communities Committee, 18th March 2024

	<u>Last Year 2022-23</u>		<u>Current Year 2023-24</u>				<u>Next Year 2024-25</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Stronger Communities - Income	1,000	5,398	0	10,206	8,822	0	2,670	0	0
Expenditure	463,186	437,671	528,635	372,483	491,714	0	571,960	0	0
Movement to/(from) Gen Reserve	<u>(462,186)</u>	<u>(432,273)</u>	<u>(528,635)</u>	<u>(362,278)</u>	<u>(482,892)</u>		<u>(569,290)</u>		
Total Budget Income	1,000	5,398	0	10,206	8,822	0	2,670	0	0
Expenditure	463,186	437,671	528,635	372,483	491,714	0	571,960	0	0
Movement to/(from) Gen Reserve	<u>(462,186)</u>	<u>(432,273)</u>	<u>(528,635)</u>	<u>(362,278)</u>	<u>(482,892)</u>		<u>(569,290)</u>		

STRONGER COMMUNITIES COMMITTEE

Date:	Monday, 18 March 2024
Title:	Communications Report
Contact Officer:	Communications & Community Engagement Officer - Polly Inness

Background

The report provides an update on current communications.

A revision of the website and a change to a .gov or similar template has been investigated following a previous resolution of this committee to host a website in this format. Many of the external web providers approached failed to respond. Officers have recently been given a quote to transfer its site.

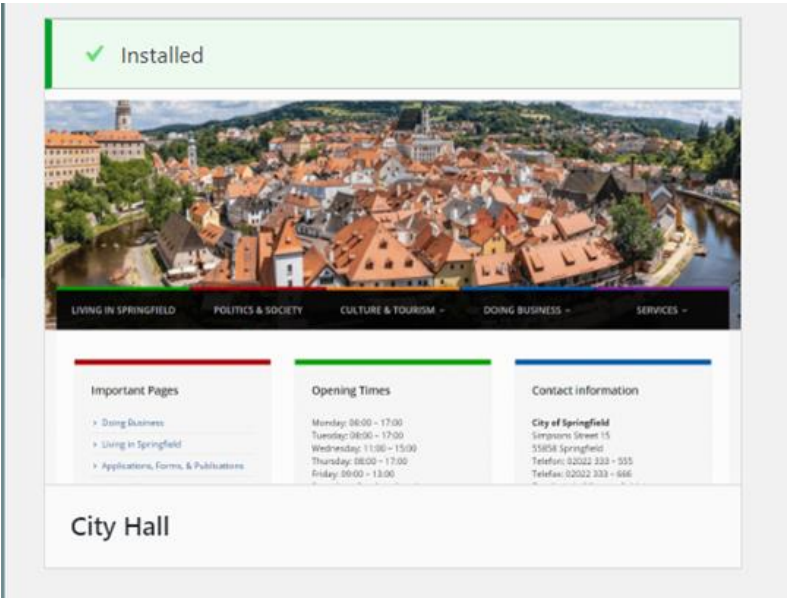
Current Situation

The quote came in at in excess of £12,000 for just the basic transfer with additional costs for hosting and maintenance etc.

Website

With another, larger local authority being lambasted in the press for a £9k front page website redevelopment and knowing the intense scrutiny on Council budgets, it is possible that officers could now (with additional staff resources available) look at a new template that has a similar appearance and update the site internally.

A sample template that looks suitable and emulates a .gov style is shown here.



Officers could use this exercise as an opportunity to pare down superfluous pages and perhaps add some badly needed new ones such as a biodiversity page and ensure that all pages are updated and refreshed, with a calendarised schedule for ongoing web audits and updates.

Survey

Completed surveys are starting to arrive and there are interesting comments that it might be useful to address as they come in rather than as a 'You Said' We did' article long after the event, although officers can still do that to as that demonstrates how it actions points raised. It just might be good to identify some of the issues people are raising and offer a response where reasonable.

Digital Signage

The Digital Signage has been in use for almost six months now and feedback suggests that it is very well received and a valuable source of information. It might be useful to see if officers are able to find an internal shade/awning of some kind to prevent reflection from the sun on the window during the summer and autumn months as this makes the screen much harder to read through the window.

Environmental impact

Having declared a Climate Change Emergency at its Council meeting on 26 June 2019 – with this in mind Councillors should have due regard to the environmental impact of any decisions they make with regard to its facilities and services it operates. There are no implications above.

Risk

In decision making Councillors should give consideration to any risks to the Council and any action it can take to limit or negate its liability.

Financial implications

- The cost of the website upgrade £12,000+ if chosen over a new theme
- There is no cost for adopting a new website theme
- Potential cost of a shade for the reception window signage. There is currently no budget for this, so officers will need to explore further, if agreeable.

Recommendations

Members are invited to note the report and consider the following:

1. Whether the new web site theme should be trialled internally and,
2. Whether officers should research an anti-reflective shade for the reception window digital signage.

STRONGER COMMUNITIES COMMITTEE

Date: Monday, 18 March 2024

Title: Community Engagement Report

Contact Officer: Communications & Community Engagement Officer

Background

This report is intended to inform Members of any community initiatives which the Council may wish to support. Budgets were set for most events that were wanted at the end of last year, but there may be other events towards the end of this report that councillors would like to consider in the Council's 50th Year.

Witney Forum minutes are a part (a) of this report along with information on a Community Insight Profile Steering Group.

Current Situation

50th Anniversary Events

The Deputy Venue and Events Officer is due to meet with the C&CEO next week to firm up plans for the following events next week, including a young person's event – see the attached appendix A for ideas and costs, a senior's film and lunch buffet event, an event for children and families and an event of interest to the general public.

Great British Spring Clean – Up

Officers have posted a small reminder about litter and the ability to borrow litter picking equipment from the Town Council to mark this initiative. This acknowledges concerns from a member of the public about the amount of litter in town and ties in with the Keep Britain Tidy campaign – Clean – Up.

On the subject of litter Cllr Crouch has been approached by a member of the public about a six-year-old litter picker!

"I wondered if the town council could help and award an amazing little girl who is 6 next week She is an ECO Ambassador at Witney CP school.

She asked for a litter picking kit for her birthday as she was fed up of seeing litter around the town today she went out with it and filled a bag of rubbish. Amazing little girl who is not 6 until the 1st March. A member of the public was so impressed he gave her a £1"

Would members like to reward her caring actions in some way? She could perhaps be given the chance to open the rubbing post trail and be first to try them out, or perhaps she and her family might appreciate a nature walk with the Biodiversity & Green Spaces Officer.

Dedicated signage for Councillors at the Café

With the number of A Boards already outside the Corn Exchange it is suggested that Members are given their own poster signage that fit the existing A Boards for use on the days they are in the Café. Alternatively, a pop-up banner could be purchased to highlight the event on the day.

The cost for 2 A1 waterproof posters is £30 from the Corn Exchange poster supplier. This means the In Bloom A Board will no longer be needed and will give more space and fewer obstacles directly on the Corn Exchange frontage.

In addition, the In Bloom Gazebo has not been stored correctly, is creased, and dirty and the poles and sides are not stored together. A replacement good quality Gorilla gazebo will be needed for the In Bloom stall at Witney Carnival. The cost for this is £179.99 ex VAT. Money for these items could come from the events budget underspend.

Voter Engagement

In order to support and promote registration the Council can share this from the electoral commission,

<https://www.electoralcommission.org.uk/resources/democratic-engagement-resources/partner-toolkit>

and a .gov video aimed at younger people. <https://www.youtube.com/watch?v=HHb8lrjRPIY>

We will have posters which will be on our noticeboards and something on the digital signage and our admin team will be primed to signpost young people who may be interested.

In Bloom Vouchers

The value of vouchers for Community Gardeners and Schools in Bloom have not increased in the last few years and officers feel that an increase would be justified given the constant rise in prices.

It is suggested that the vouchers are increased from £30 to £50 for schools, who have to start from scratch each year and that vouchers for community gardens rise from £30 to £40 as their gardens are for the most part established.

Competitions

Christmas

Members are asked to consider which competitions they would like to run this year and who should be eligible to enter.

- The Child's Christmas Light
- WTC and Mayor Official Christmas Card
- Christmas Carol Service sheet cover

Traditionally, the first two have always been aimed at primary school children and over the last few years seniors in care homes have been asked to enter the third one, but there have been no entries from care homes for the last two years.

Wild Witney

The Council has run competitions for best wild garden (adult/child) and an insect safari (child) respectively over the last two years. Members are asked if they think this should be run again.

Other Events to Consider

Heritage Open Day (HOD)

If members wanted to hold a Heritage event related to its 50-year anniversary it could repeat the former 'Skeletons in The Closet' day held in 2017/18 with old newspapers and the old Police Summons book which we still have available to share with members of the public. We would need to book space for this in the Corn Exchange to ensure it is fully accessible.

The dates for HOD this year are 6-15 September Criteria for events include that it should run for one or more days, be accessible and entry must be free. An event was not held in 2023 due to the other commitments the Council had within the year.

Car Free Day

Increasingly unpopular and less well attended last year than ever before, Members are asked if they consider this to be a waste of officer time and Council resources.

Officer could explore badging this as something else or use the budget to provide equipment that promotes active travel. The Cycling without Age bike is no longer an option as the Council's trained pilot is no longer working at the Town Council. The day could still consist of guided walks and other events.

Environmental impact

Having declared a Climate Change Emergency at its Council meeting on 26 June 2019 Councillors should have due regard to the environmental impact of any decisions they make with regard to its facilities and services it operates.

The promotion of the Great Spring Clean, Car Free Day, In Bloom and Wild Witney competition help promote environmental activities and active travel to Witney residents.

Risk

In decision making Councillors should give consideration to any risks to the Council and any action it can take to limit or negate its liability.

There is a financial/reputational risk to run events and competitions simply because they have been held before which offer little or no positive feedback or return.

Financial implications

- Replacement gazebo and signage for Councillors @ The Cafe as detailed above can be purchased from the events budget underspend.

- There is no budget to mark the Great British Spring Clean recognition of the young litter picker.
- All other items are within associated budgets.

Recommendations

Members are invited to note the report and consider the following:

1. To note the 50th anniversary update,
2. To consider how to reward Witney's young litter picker,
3. The purchase of permanent signage for Councillors @ the café and the replacement of the In Bloom event gazebo,
4. To support a campaign to promote voter registration,
5. An increase in Community gardener and Schools in bloom voucher values,
6. To run the Christmas and Wild Witney competitions, format and eligibility for entering these,
7. Whether members wish to run a Heritage Open Day event in September,
8. How Councillors would like to see Car Free Day work, going forward.

NRG

ENTERTAINMENT

SERVICES BROCHURE
2023-2024

JUNE '23 EDITION

LINKED RACING SIMULATORS

HIRE FROM £250 TODAY!



Simulator racing is the thrilling multiplayer experience that gets your guests racing head-to-head on the same virtual circuit and competing to cross the finish line first.

Choose your racing style from GT racing to Formula 1!

Our simulators come linked together for up to 12 cars to race on the same track.

What's Included:

- Professional sim-racing seat in either the F1 or GT racing position
- Force feedback wheel and pedals
- Realistic simulation software driving GT or F1 cars
- Immersive Triple screen displays or large single screen displays
- Big screen TV for spectators
- Lap Time leaderboard

Branding:

Physical and digital options

Space Required:

1.8m (l) x 1.5m (w) per simulator



LINKED RACING SIMULATORS

OPTIONS / CONFIGURATIONS



FORMULA ONE / E

Linked F1 racing is the ultimate challenge in sim-racing. The F1 seating positions & force feedback wheels ensure we provide an authentic experience.

The speeds, ultra strong brakes and high downforce cornering make this a truly challenging race event for you and your guests.

GT / TOURING CAR

GT and Touring cars are high performance racing versions of everyday and prestige cars.

If you like your racing to be more aggressive and contact then this is for you. GT racing can get closer where finishing a race first can be by just a car length.



RACING SIMULATOR BRANDING



CUSTOM F1 LIVERY

Have your own F1 team in-game by adding a custom livery. Add your company colours and logos then see your car racing around the track on the spectator screen.

Only £195 per Livery Design

SPECTATOR DISPLAY BANNER

When you order two or more simulators, you get a spectator display as standard. Make it your own by branding the banner with your own customised artwork.

Only £195 per Banner



SIMULATOR BASE BRANDING

Make your racing simulators unique by adding your company branding to the bases of the simulators with a quality finish.

Only £195 per Simulator



FULL MOTION VIRTUAL REALITY SIMULATOR

HIRE FROM £495 TODAY!



Take your simulator experience to the next level by adding motion and g-forces. Feel every turn, bump or high G maneuver while also being fully immersed in VR to really bring the experience to life.

Choose your experience from driving, jet fighter dogfights, space combat or roller coasters!

The motion platform provides up to 1.5G of force to the player while the virtual reality headset immerses them in 3D digital world. It's the closest you'll get to driving, flying a plane or piloting a space ship without really doing it.

What's Included:

- Full Motion Platform
- Virtual Reality Headset
- High-spec Driving or Flight Controls
- Big screen TV for spectators
- Leaderboard for lap time or score recording

Space Required:

2m (l) x 1m (w) floor space



FULL MOTION VIRTUAL REALITY SIMULATOR

OPTIONS / CONFIGURATIONS



DRIVING SIMULATOR

The ultimate driving experience awaits. Sit in the cockpit of high performance race cars and take to the track to set the fastest lap times and try to win in epic races.

Feel the rumble of the engine in your seat and every corner as the simulator moves you to replicate the g-forces.

JET FIGHTER PILOT

Let out your inner Maverick and take to the skies. Perform extreme fighter maneuvers, lock on to enemy targets and prepare to shout Fox 2 as you launch your missiles.

Feel the Gs as you move your joystick and engage enemy aircraft in our flight simulator.



FULL MOTION VIRTUAL REALITY SIMULATOR

OPTIONS / CONFIGURATIONS



SPACE COMBAT

For when the sky isn't enough, go even higher into space and fly some iconic pop-culture space fighters.

Ready your blasters and fly around the battlefield of moons, asteroids and destroyed battleships.

ROLLER COASTERS

Bring the fun and excitement of the theme park to your event. Perfect for children's parties or when you just to provide a quick thrill.

With over 40 rollercoasters available, from high speed mag-launch, wooden behemoths, loops and vertical drops, there's many to experience in this epic indoor thrill ride.



DIGITAL AIRSOFT SHOOTING RANGE

HIRE FROM £595 TODAY!



The most extreme indoor and outdoor activity, the airsoft firing range is a thrilling and intense activity that will have you armed with a replica M4 Carbine assault rifle, firing airsoft rounds at 300 feet per second.

This game features 16 digital targets and can be played with up to 4 players per round. Each target lights up with each player's respective colour and features various game rounds to decide the best marksman.

What's Included:

- 4 x M4 Carbine Assault Rifles
- 16 Digital Targets
- Unlimited Ammunition
- Digital Leaderboard

Branding:

Physical and digital options

Space Required:

12m (l) x 3m (w)



VIRTUAL REALITY HEADSET & CONTROLS

HIRE FROM £350 TODAY!



Virtual Reality is great way to attract attention. Blow your guest's minds with out of this world experiences, promote a new product or demonstrate business solutions!

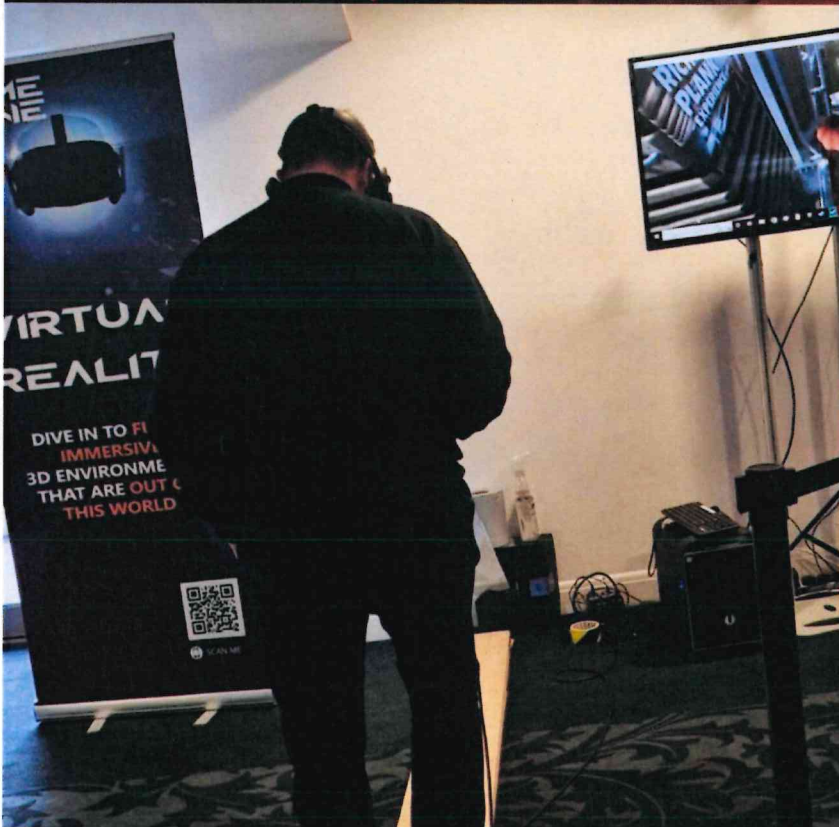
The Virtual Reality Experience allows guests to experience an exhilarating, near-reality that is truly breathtaking. Users place the Valve Index Headset over their eyes and enter a new world, whilst spectators are able to see what the player sees on the big screen TVs.

What's Included:

- High-spec gaming PC
- Valve Index VR Headset
- Touch sensitive controllers
- Spectator displays

Space Required:

2m (w) x 2m (l) floor space





VIRTUAL REALITY HEADSETS & CONTROLS

OPTIONS / CONFIGURATIONS



FREE ROAM VR GAMES

Standing or “Free-Roam” gaming in virtual reality can provide a wide variety of immersive gameplay experiences that are guaranteed to get your guests interacting in amazing scenarios.

From busting a groove in Beat Saber to shooting down alien space ships in Space Pirate Trainer, there’s lots to offer depending on your event theme.

HAPTIC SHOOTING VR

When being in the game isn’t enough, it’s time to go full Ready Player One at your event.

Hold your virtual pistol and strap into a haptic feedback vest for the ultimate immersive virtual experience.

Feel the recoil in the weapon as you shoot and experience the sensation of being shot through wearable vest.



VIRTUAL REALITY HEADSETS & CONTROLS

OPTIONS / CONFIGURATIONS



SKI SIMULATORS

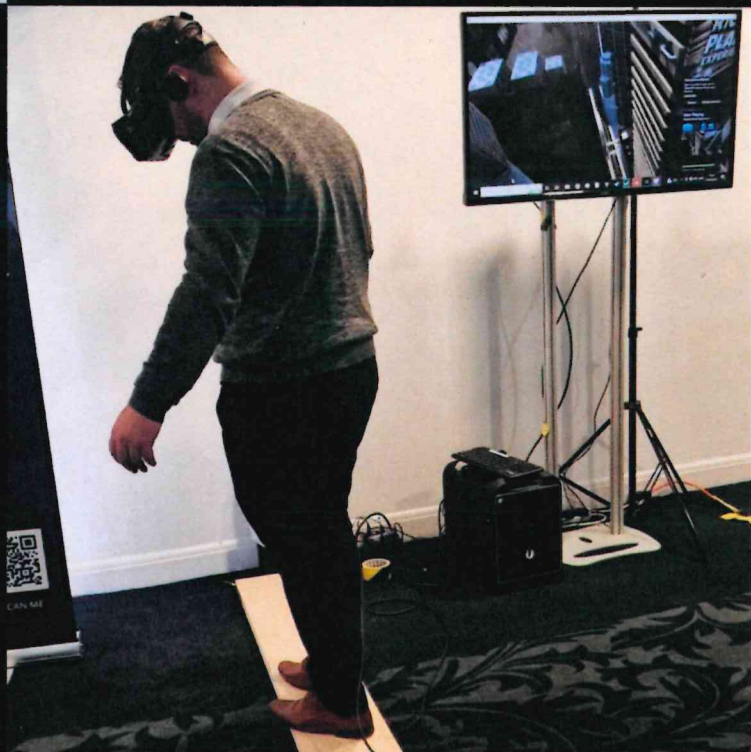
Feel the rush of racing down the slopes in epic downhill time trials. Step into your skis and attempt to get the fastest times as you navigate the course through hills, trees, gates and obstacles, all while trying to beat the other skiers.

WALK THE PLANK

Do you have a fear of heights or want to test your guest's bravery?

The walk the plank experience is a popular VR experience that puts your bravery to the test.

Travel 200ft up to the top of a sky scraper and see if you really have what it takes to walk out...or even JUMP!!!



PRO GOLF SIMULATOR

HIRE FROM £695 TODAY!



The professional driving range that's available indoors or outdoors. Using advance tracking systems, you'll get to swing a real club that's tracked in real time, with your shot projected onto the screen ahead of you.

The prog golf system uses state-of-the-art tracking to follow your swing and the ball. Set your event up with a Driving Range Longest Shot challenge to drive up the competition.

What's Included:

- Real golf club and ball
- Trackman tracking system
- Protective Surroundings suitable for indoor or outdoor use
- Projector Screen

Branding:

Physical options available

Space Required:

3m (l) x 4m (w)



ARCADE GAMES PRESS START

HIRE FROM £250 TODAY!



Arcade themed games are ideal fun activities for a variety of ages and demographics. No matter your event audience, these quick and entertaining games are sure to be a hit amongst your guests.

Our games are scored based, providing competition between players and post scores on leader boards to showcase your guest's skills.

Branding options are also available to enhance your activation or stall to stand out from the crowd.

Game Options:

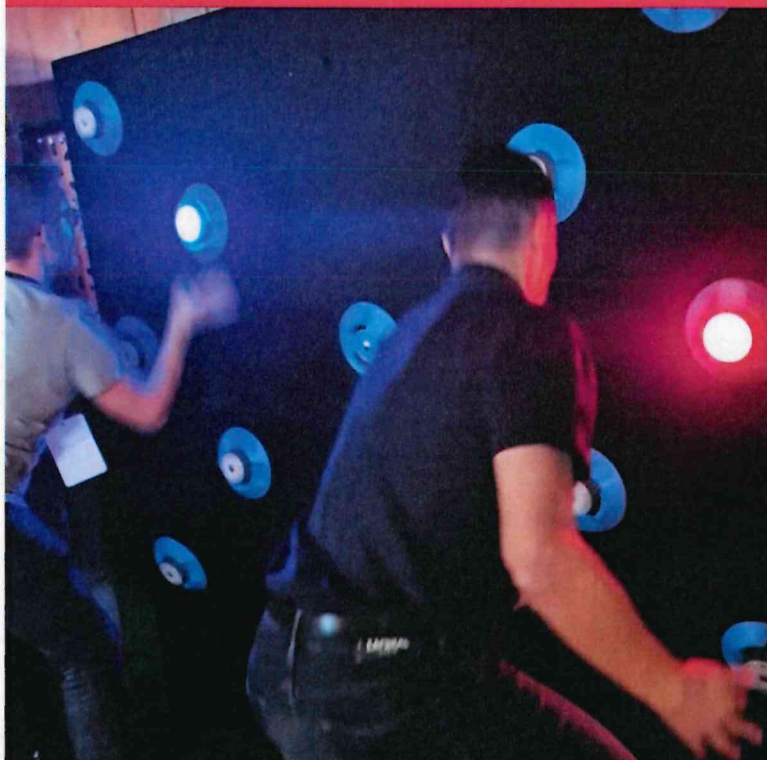
Blazin' Reactions Challenge
Basketball Shootout
Retro Arcade Cabinet
Modern Gaming Tower
RC Race Track
Crack The Safe

Space Required:

Varied, please enquire

ARCADE GAMES

OPTIONS / CONFIGURATIONS



BLAZIN' REACTIONS CHALLENGE

The ultimate reaction game, similar to those used by F1 drivers and other sports professionals, will test your reflexes to the limit.

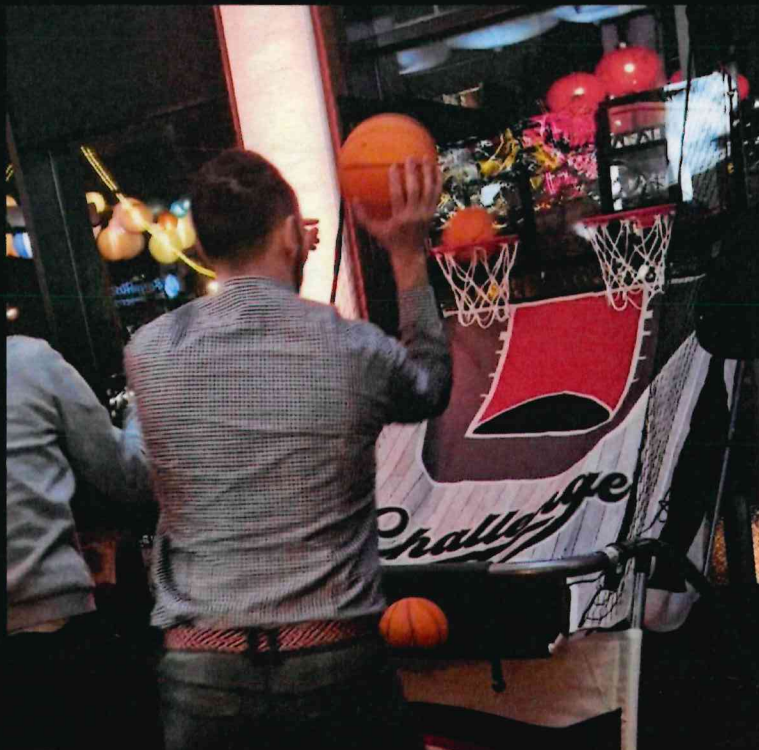
Set it up as a wall for the a single player timed challenge or go head to head against another player.

Or play as a table top for 2-4 players.

BASKETBALL SHOOTOUT

A popular carnival game, play head to head against another player and see who can score the most hoops in 30 seconds.

A fun and exciting challenge of speed and accuracy that guarantees lots of replayability.



ARCADE GAMES PRESS START

OPTIONS / CONFIGURATIONS



RETRO ARCADE CABINET

No games zone setup is complete without classic arcade games.

With over 2000 of the most popular and nostalgic retro arcade games, from Pacman to Mortal Kombat.

This cabinet can host either single player or two player games so many classics for you to enjoy.

MODERN GAMING TOWER

Take your games cabinet to the modern era with some of the best current arcade games.

With a large screen monitor to play on, modern controllers and a wide selection of up-to-date games available for up to two players.



ARCADE GAMES

OPTIONS / CONFIGURATIONS



MINI RC RACE TRACK

Shrink your racing entertainment down to mini RC cars. The same fun and excitement of Scalextric racing with the freedom to drive where you want on track.

Take the racing lines, knock your opponent out of the way and race your way to the chequered flag, all on a track the size of a table.

CRACK THE SAFE

Try out your safe cracking skills and see if you have the skills to break the code.

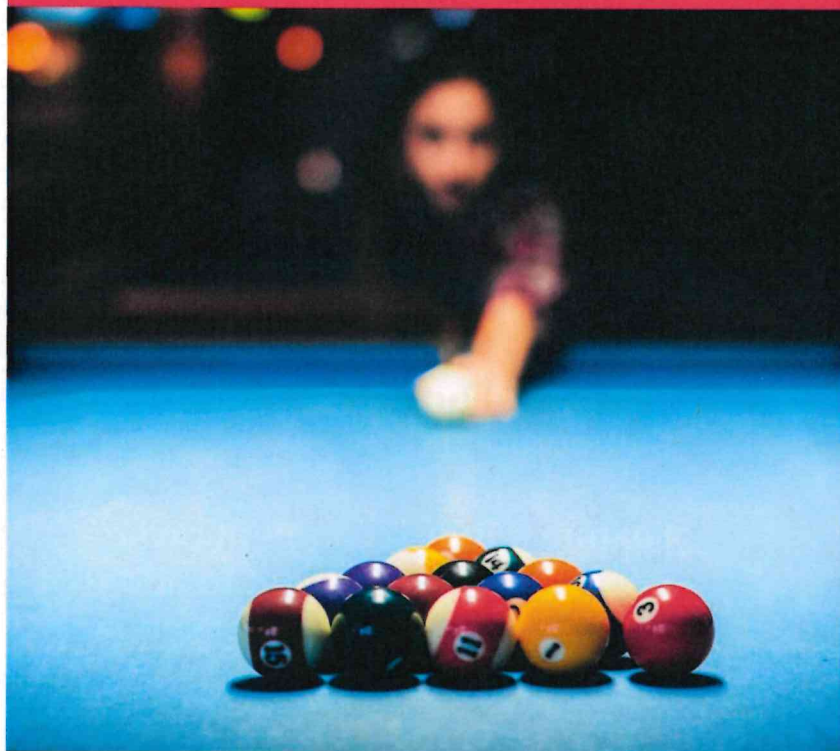
Fill your safe with prizes for your guests to try and win, leave clues to try and crack the code or have your guests pick at random to win what's inside.

With full branding options to make your safe unique.



SPORTS TABLE GAMES

HIRE FROM £250 TODAY!



Perfect for any casual or competitive event, sports table games are ideal entertainment for a wide range of themes.

Sports table games are fun and widely inclusive for many guests and players. Quick and easy to learn, can be played in teams, with short gameplay turnaround.

Keep it casual and let people play their way or turn your games into a tournament and get them competing.



Game Options:

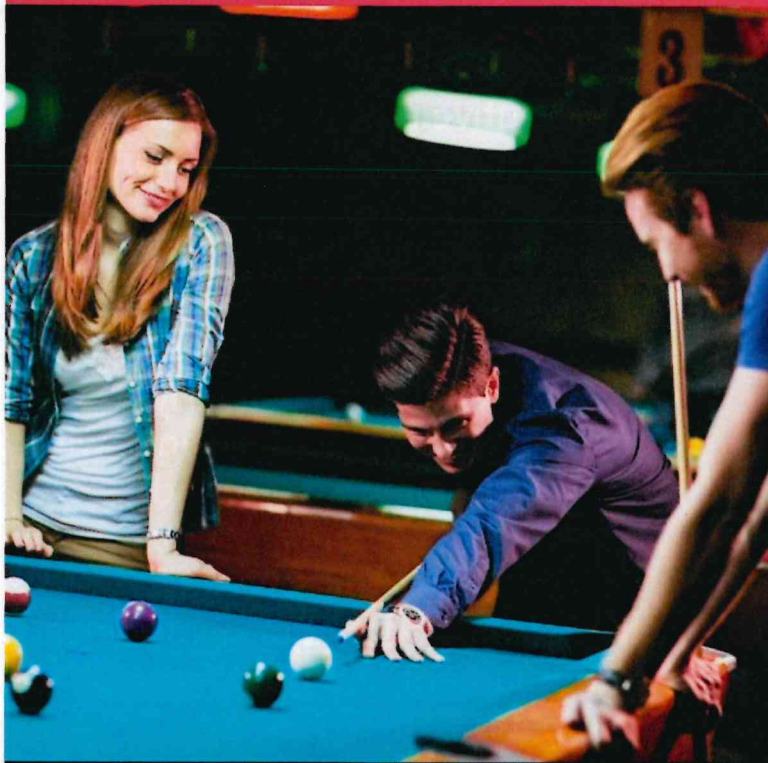
Snooker/Pool
Air Hockey
Table Tennis
Table Football

Space Required:

Varied, please enquire

SPORTS TABLE GAMES

OPTIONS / CONFIGURATIONS



SNOOKER/POOL

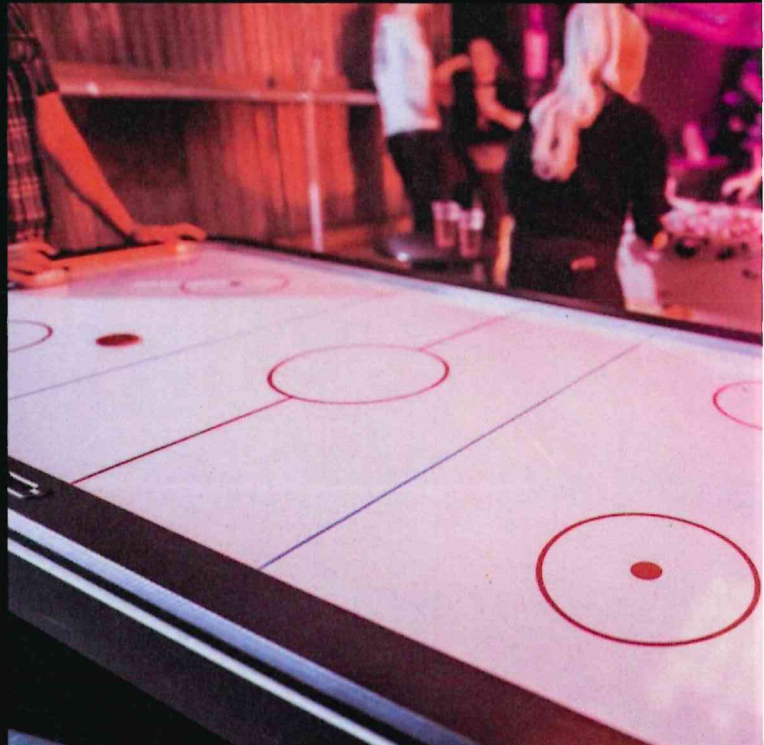
The pub favourite sports game and perfect for events from office parties to exhibition game spaces. The pool table is a great addition as it can be quick to learn and playable by all demographics,

Feature a British competition size pool table at your event to add that chill out vibe to get people engaged.

AIR HOCKEY

A popular arcade style sports table game that's fast paced, intense and requires fast reflexes to get ahead.

We have two sizes available, our 7ft table is great for adult events or large spaces. We also have a 4ft table for children's events and smaller venues.



SPORTS TABLE GAMES

OPTIONS / CONFIGURATIONS



TABLE TENNIS

Include a 7 foot size table as either a casual pick and play game or turn into a private competition and get your guests challenging each other in this intense, high speed tennis matchup.

TABLE FOOTBALL

Our table football is a regulation size competition table. Entertaining and fun for all, the Table Football sports game is great fun for all kinds of events to get your guests engaged and interactive.





FUN CASINO TABLE GAMES

HIRE FROM £250 TODAY!



Bring the excitement of the casino to your next event with our live, dealer dealt casino games. Including Roulette, Blackjack and Texas Hold 'Em Poker, bring out the competitiveness of your guests in casino based tournaments or play casually for fun.

All of our games are dealt by professional, casino trained dealers who will deliver our highly rated level of customer service to players. Our dealers will help instruct new players with the rules and assist with how to play.

What's Included:

- Your choice of Roulette, Blackjack or Horse Racing.
- Professional dealers provided per table booked.
- Leaderboard for chip/money scoring in tournaments

Branding:

Custom table layouts available

Space Required:

2m (w) x 1m (l) floor space per table



FUN CASINO TABLE GAMES

OPTIONS / CONFIGURATIONS



BLACKJACK

Blackjack, or 21, is our most popular casino game. for events. Take a seat and try your luck at beating the house. It's fun, engaging and easy to learn for new players.

Add some competition to your event by including our tournament style gameplay and try to win more chips than your opponents.

ROULETTE

Roulette is very exciting as you can win the most money from the smallest bets. Place a bet on the common Red or Black, or try to guess which number the ball will land on for the biggest payouts.



FUN CASINO TABLE GAMES

OPTIONS / CONFIGURATIONS



TEXAS HOLD 'EM POKER

Made more famous by James Bond's 'Casino Royale', Texas Hold 'Em has become the most popular version of poker in casinos.

Operated as either a tournament style or 'Sit and Go' cash games, have your guests enjoy this enjoyable table game.

HORSE RACING

Bring the thrill of the races to your event and try your luck at beating the bookies betting on the horses.

Up to 16 races projected onto a large screen with commentary to bring your race night to life.

Check out the stats, choose your horse and watch the race cheering along waiting to see if you're a winner!



Witney Forum, Tuesday 6th February 2024 9.30-11.30

Upper Hall, Witney High Street Methodist Church

Attendees

Emma Fox	Age UK Oxfordshire
Lucy Price	OCC
Fiona Ruck	OCC
Kate Austin	OCC
Jan Chrystal	Home Start
Jason Huffadine	The Station Detached Youth & Witney Community Church
Katie Gamble	CAP
Lou Murphy	Citizens Advice West Oxfordshire
Faye Carrick	Witney Baby Bank
	Witney Food Bank
Lindsay Phillips	Aspire
Lorna Jones	Cottsway Housing
Asma Marshan	DWP
Annie Hathaway	Witney Town Council
Polly Inness	Witney Town Council
Justine Robinson-Bartlett	Oxfordshire Mind
Sonia Duraturo	Town Chaplains
Danielle Coram	WODC
Jenny Bennett	WODC
Martha Holland	WODC
Tamsin Gaskell	Apollos Clothing
Sally Heath	VLU
Barry Beadle	VLU
Emma Teasdale	Reducing the Risk of Domestic Abuse
Jo Edgley	Adult Social Care

Apologies

David Bates	Madley Park Residents Association
Amy Beasley	Locality Community Support Service, OCC
Helen Murray	PCSO
Angela Conlan	Oxford Health Arts Partnership
Kerry Hyatt	Dementia Oxfordshire

Community Insight Profile – presentation

Kate Austin & Fiona Ruck from Public Health at OCC took us through a presentation about Community Insight Profiles.

10 wards in Oxfordshire identified in the top 20% of the most deprived areas in England, including wards in Oxford City and Abingdon.

Looking for 4 other areas. From the data available it seems Witney would be a good area to do a profile on.

Kate & Fiona covered the aims of a Community Insight Profile and that it uses a community asset approach.

The following areas make up the content of a Community Insight Profile:

- Quantitative data
- Community insight
- Community assets
- Recommendations & Action Plan

The completed report will sit on OCC website.

We have around 11 months to complete the Profile for Witney, it will be published in 2025.

Would like to form a Steering Group from interested Witney Forum members to take the work forward and consider if others might want to be involved.

The purpose of a Community Insight Profile is to address inequalities and to find what the issues are.

There will be funding available for community grants (around £25,000) for projects to be taken forward. What support is needed in the community for health and wellbeing? The ownership is then rooted in the community.

There are 3 areas in Witney found to be the most deprived. Witney Central is in the top 10% most deprived nationally on some markers. This is using IMD data published in 2019.

Data from the 2021 Census shows a high percentage of social rental housing in Witney Central. Also, a high % of those who have never worked or long term unemployed. Self-harm amongst young people also higher than national average in Witney Central.

When talking about deprivation we are looking at the following 4 characteristics, where an area is deprived in at least one of these:

- Employment
- Housing
- Health
- Education

Community Insight Profile – discussion

It was confirmed that BOB ICB sit on the Health & Wellbeing Board where the work will be presented.

Our Community Builder working on the Windrush Valley/Smith's estate commented that this estate would be a good area to include in the Community Insight Profile. Sanctuary Housing manage the social housing properties on this estate.

Reducing the Risk may have some statistics about areas where domestic abuse is prevalent.

Citizens Advice asked about whether there would be a deeper dive into specific demographics in these areas, such as ethnicity and cultural barriers.

Home Start runs a group on the Smith's estate every week and commented on the effects Covid has had on education, speech & language, isolation.

Apollos Clothing noted the numbers of people arriving and leaving the area and felt it would be good if the quantitative data showed us how long people live in the area to get a feel for the movement of people.

Cottsway Housing would like to share the Community Insight Profile information with their Neighbourhood group.

Citizens Advice talked about the data they have on why people have been referred which may be useful for this work. The Food Bank also has this data.

ASC wondered how the Community Insight Profile work plan to target Hard to Reach groups. OCC will be running health clinics in the Witney area and this could be a good way to reach people. Chatterbox, WOCT buses and PCSOs were also mentioned as opportunities to reach people. Kate commented that their community researchers will visit groups and attend activities to reach people.

VLU noted that the social housing in Witney is not just concentrated in one area and that there is an amount of social housing on new housing developments.

The Town Council noted that it would be good to talk to schools to get an insight into family's needs and issues.

It was felt that Turning Point, social prescribers, Healthwatch Oxfordshire and Oasis church (based on the Smith's estate) would all be useful to engage with on this work.

Next steps

- Kate & Fiona to send a proposal, based on what the Forum members have said, on what the Community Insight Profile might look like. Martha to share.
- Set up a subgroup/Steering Group of Witney Forum members – next meeting will be in March to keep momentum going. Will use Teams as well as F2F for Steering Group meetings.
- Community Insight Profile produced by Feb 2025
- Action Plan created to take forward recommendations to try to reduce inequalities.

To note: the MSOA data suggests focussing on Witney Central area. Smith's sits outside the MSOA Witney Central, however, the team want to include it in the Community Insight Profile.

Updates

ASC – setting up several health clinics in Witney.

Reducing the Risk – raising awareness of domestic abuse. Working as a Community Friends Officer. Brand new post started 1 year ago. Has had contact with 1200 people in 10 months. There to listen, link and lend a hand. Carries out F2F visits as well as two online sessions a month. Would like to link into Faith groups to raise awareness.

VLU – continue with their volunteer driving and befriending services. Increased number of clients using their services and as a result they need more volunteers. Sally joined VLU in Aug 2023 to relaunch Witney Land Army. Working hard to set up community litter picks and a sensory garden next to Oxfordshire Mind offices. Looking to do some joint work with Carl, ranger for the Town Council. Sally also does some work with the Asylum Hotel linking hotel users with services, such as English tutors, Home Start, Apollos Clothing. It was noted the vast number of skills inside the hotel. Many are keen to volunteer but barriers to them doing so, such as getting a DBS check.

Apollos – used clothing charity. They are desperate to find a space. They would like their HQ to be in Witney. They are connected to around 12 organisations who refer and distribute the clothing. They have provided clothing for 250 individuals in Witney since October 2023. They distribute the clothing in bags made from curtains and bedding, all sewn by local volunteers.

Home Start – work with families where at least one child is under 5. They have 50 volunteers working 1-1 with families. Run groups as well – their 1-1 support feeds into the group.

Age UK Oxfordshire Community Links team – carry out Home Visits, phone calls, Chatterbox group in Witney, community buses, chatty table. Reaching out to rural communities. Holding a West Oxfordshire Partnership Meeting on 6th March at Carterton Community Centre.

Witney Community Church – starting detached youth work. Funding from Town Council. Youth workers will be out and about engaging with hard-to-reach young people. Calling it The Station – making connections to get the support they need.

Citizens Advice West Oxon – main office is in Witney. Do outreach in Chipping Norton. Case workers do Home Visits. Work with Cottsway. Need more volunteers. 70 pre-Covid, down to 35 now. Take referrals from ASC, the Food Bank.

Baby Bank – have been a registered charity for 18 months. Set up March 2020. Can be referred or self-referral. Supply nappies, wipes, sanitary products. Healthy supply of volunteers. Use a WhatsApp group to manage their volunteers. Volunteering is flexible - you don't have to be available at the same time every day/week. Did 51 deliveries in January 2024.

Food Bank – 53 parcels go out on average on a weekly basis. Faye works at the Food Bank W, T, F as well as a Trustee of the Baby Bank.

Witney Grief Support – peer to peer grief support. Meet at the Edge at Fat Lil's on the second Thursday of each month.

Aspire – based on Church Green, Witney. Appointment based. Offer counselling sessions, 1-1 sessions. Looking to run workshops. Busy networking. Provide housing benefit advice. One FT member of staff currently.

Cottsway – community investment in West Oxfordshire. Laptop loan scheme, organise litter picks, summer fun days, Storytime. Community Link Worker role – looking for Cottsway customers to apply.

DWP – helping people to find work. Attending Jobs Support Fair on Thursday 8th Feb 10-1.30 at Banbury Town Hall, together with Cherwell District Council. Helping young people find work. Attend stakeholder meetings. Keen for Witney Forum members to share their email addresses.

Oxfordshire Mind – can self-refer. Do not have to have a Mental Health diagnosis. Run peer support sessions, some specific, e.g., targeted at women, art based, evening sessions. Run short courses in assertiveness and communication skills, self-esteem. Safe Haven is their out of hours service. Open 365 days a year. This is in Oxford & Banbury only.

Witney Town Council – Skatepark going in. Open end March 2024. Running the Schools in Bloom wheelbarrows again. Donate to care homes afterwards. Town Council is turning 50 this year. There will be 3-4 events across the year to mark this. Hopefully running their 50 grants of £50 for groups. Community Window – if you would like to display something contact info@witney-tc.gov.uk



Community Insight Profiles

Witney Forum

Kate Austin and Fiona Ruck

Public Health, Oxfordshire County Council

06 Feb 2024



Background



10 wards in Oxfordshire with the highest number of small areas in the 20% most deprived in England. (DPH Annual Report 2019-20)



4 x further areas *Based on wards with small areas in the 30% and 40% most deprived (IMD 2019), where there are specific outcomes below average, and/or where there is local insight and interest*



Aims of the Community Insight Profiles



Understand what the experience is of those living in the area in Witney in relation to health and wellbeing,



Outline the health outcomes and the factors that influence them and bring this to life through the voices of the community



Provide information and recommendations for local organisations, stakeholders and residents working together to improve health and wellbeing of the community in the area and beyond.



Key contents of a community insight profile

Quantitative Data

Community Insight

Community Assets

Recommendations and Action Plan



Process



Identify existing insight on the area



Establish a steering group



Community engagement and insight



Review of findings and draft recommendations



Report drafting and publication



Actioning recommendations

Community Insight Profiles

Oxfordshire is one of the most affluent areas of the country. However, this hides the fact that, as reported by the [Director of Public Health Annual Report 2019](#), there are [10 wards in Oxfordshire](#) which include areas ranked in the 20% most deprived in England.

See [map showing most deprived wards in Oxfordshire](#).



To better understand the needs and priorities of these communities, Oxfordshire County Council's Public Health team is undertaking a programme of work with local partners to create community profiles, providing an in-depth understanding both of local health needs as well as supportive community assets. The community profiles use local data and community insight that was based on an asset-based community development model (ABCD).

Please note: These profiles are working documents and may be updated with additional insight or research when available.

If you have questions or need further information please contact jsna@oxfordshire.gov.uk

NEW Littlemore (Oxford)

[read more](#)

NEW Central Oxford

[read more](#)

Barton (Oxford)

[read more](#)

Rose Hill (Oxford)

[read more](#)

Banbury Grimsbury (Cherwell)

[read more](#)

NEW Littlemore (Oxford)

[read more](#)

[Littlemore Community Profile Summary of Findings \(Dec 2023\)](#)

[Littlemore Community Profile Insight report \(Dec 2023\)](#)

[Data for Littlemore \(Dec 2023\)](#)

[Appendix 1: Distance to services \(Dec 2023\)](#)

[Appendix 2: Groups, organisations and assets \(Dec 2023\)](#)

[Appendix 3: Research questions \(Dec 2023\)](#)

[Appendix 4: Health and wellbeing survey \(Dec 2023\)](#)

[Appendix 5: Community survey results \(Dec 2023\)](#)

NEW Central Oxford

[read more](#)

[Central Oxford Community Profile Summary of Findings \(Dec 2023\)](#)

[Central Oxford Community Profile Insight report \(Dec 2023\)](#)

[Data for Central Oxford \(Dec 2023\)](#)



Next steps



Agreement on steering group and ToR for the group



Scope of 'Witney' area to cover



Partners to involve



Timescales and project plan



Community insight organisation recruitment



Community insight questions

IMD (2019) Ranks for areas in Witney

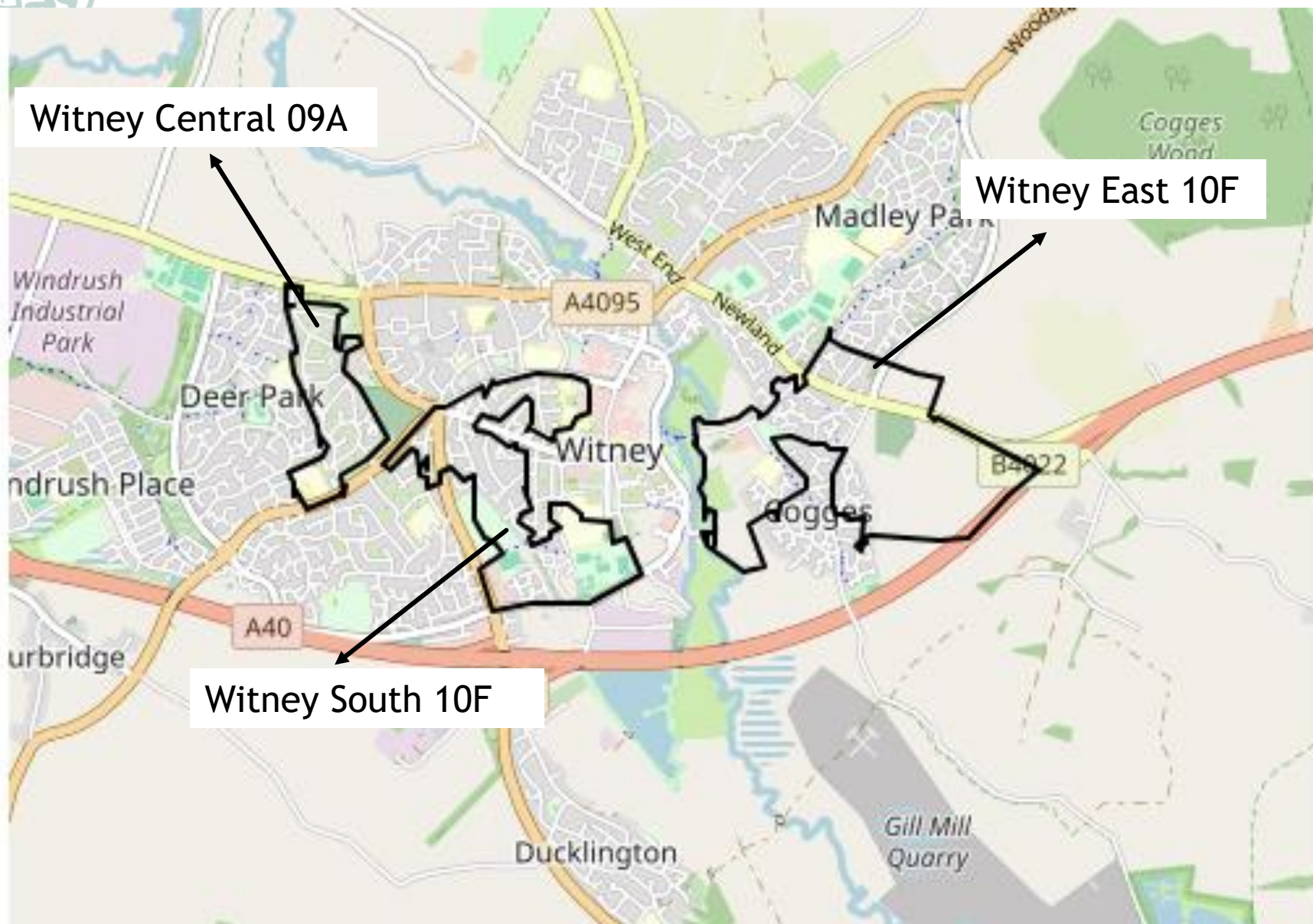
LSOA Name	IMD	Income	Emp	Education	Health	Crime	Barriers to Housing and Services	Living Environment	IDACI	IDAOPi
Witney Central 09A	4	4	4	1	7	8	5	9	3	7
Witney East 08B	4	3	3	3	6	9	4	10	3	3
Witney South 10F	4	4	3	3	4	5	4	10	5	5
Witney North 08D	6	4	5	3	8	9	5	9	4	4
Witney Central 10B	8	8	8	5	8	8	6	9	6	9
Witney West 09C	8	7	8	6	8	9	2	10	8	6
Witney Central 10A	8	7	6	7	9	7	8	9	6	8
Witney South 10D	9	8	8	4	9	8	8	10	6	8
Witney South 10E	9	8	8	5	9	6	8	8	8	8
Witney East 08G	9	8	9	5	10	10	4	10	7	9
Witney West 09D	9	10	10	6	9	10	3	10	9	10
Witney North 08E	9	9	9	7	9	9	4	7	8	9
Witney East 08I	9	8	8	9	9	10	4	10	7	9
Witney South 10C	10	9	9	4	9	10	9	10	6	10
Witney East 08A	10	10	10	6	9	10	8	9	10	10
Witney East 08H	10	10	10	8	10	10	4	10	10	9
Witney North 08F	10	10	10	9	10	10	3	10	10	10
Witney West 09B	10	9	10	9	10	10	5	10	8	8

Source: MHCLG English Indices of Deprivation 2019; areas are Lower Super Output Areas, Numbers = deprivation decile (compared with all areas in England) where 1 = most deprived 10% nationally and 10= least deprived 10% nationally.

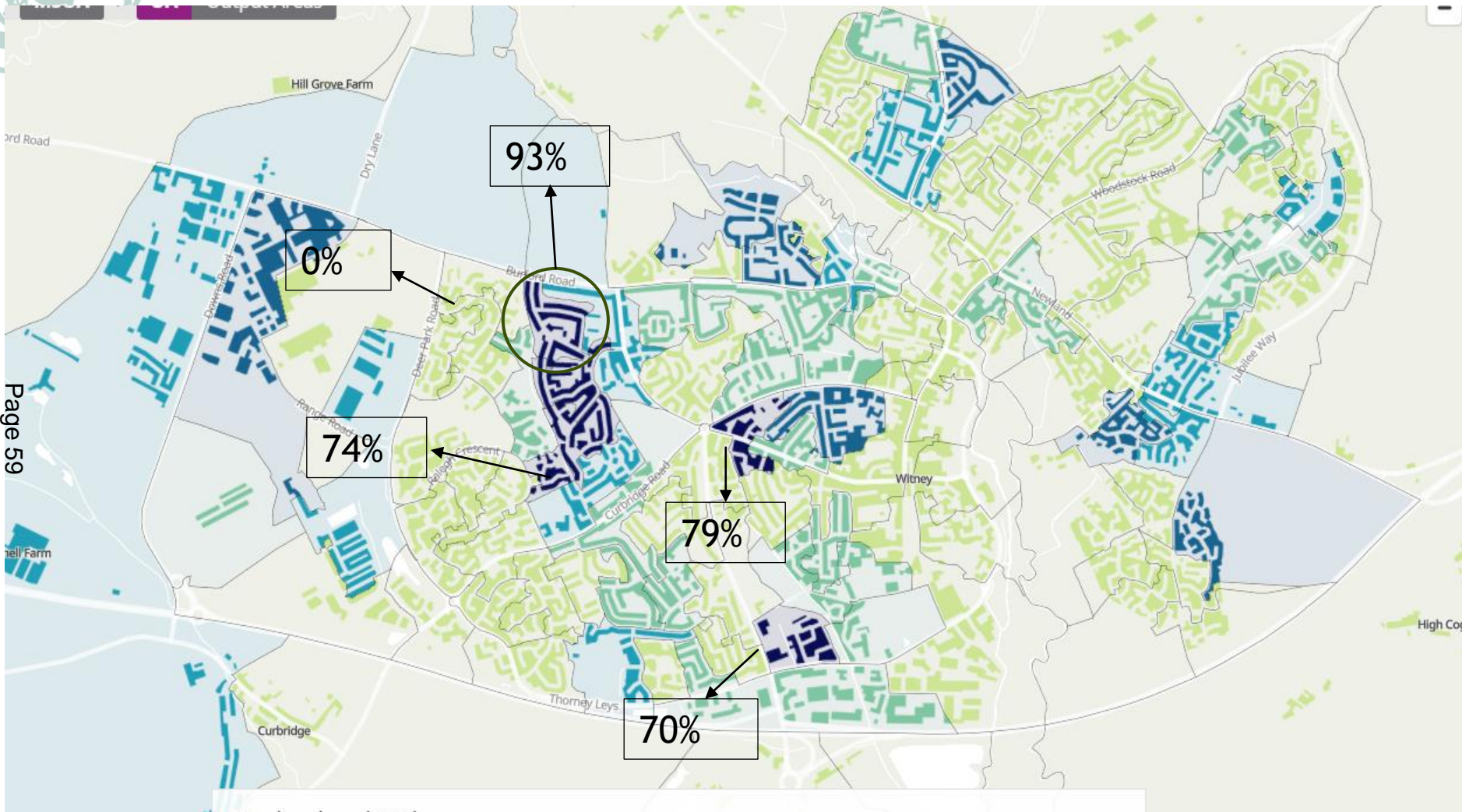
IDACI = Income Deprivation Affecting Children Index.

IDAOPi = Income Deprivation Affecting Older People Index.

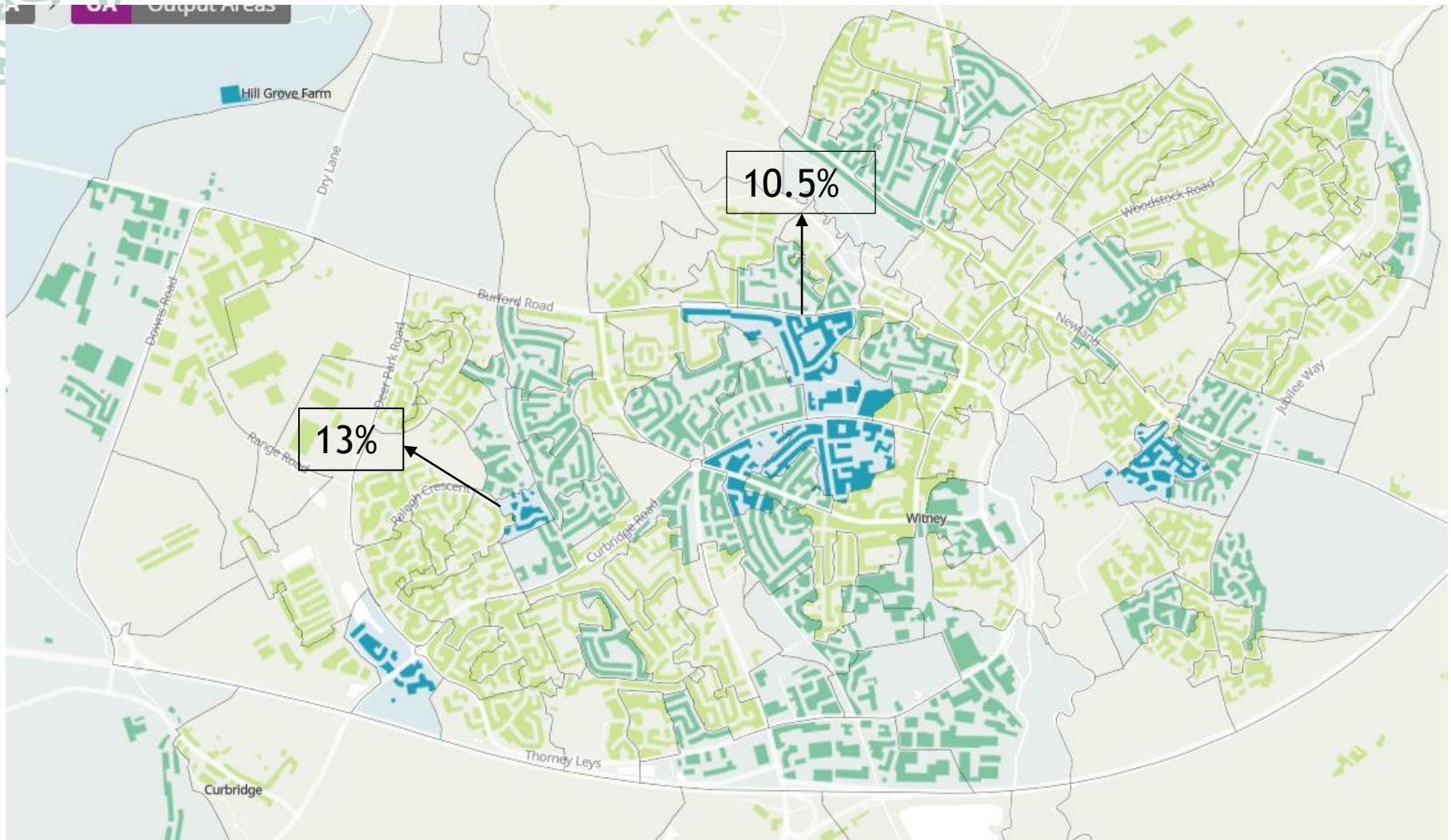
Witney IMD (2019) Ranked areas on a map



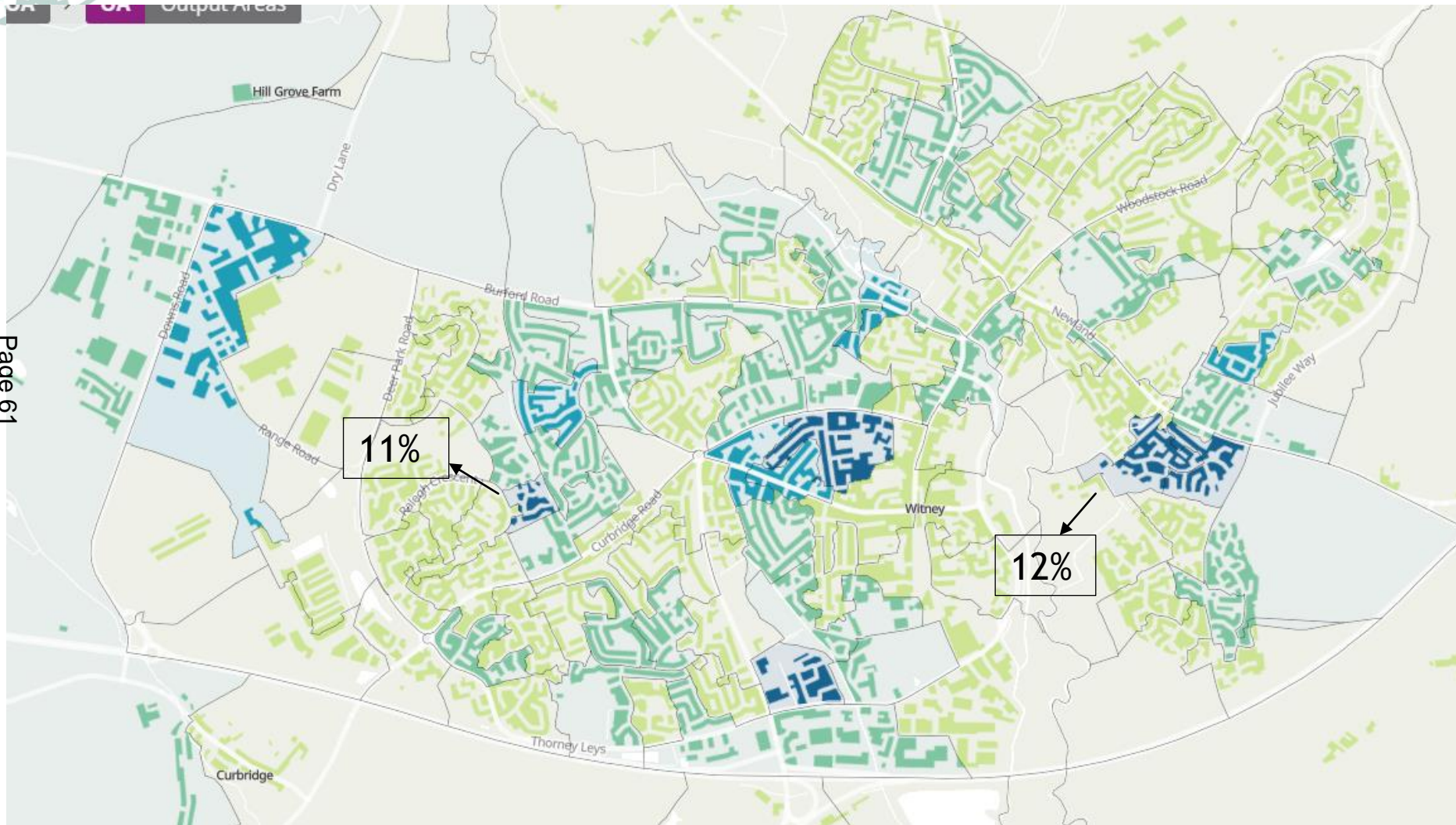
% social rented housing



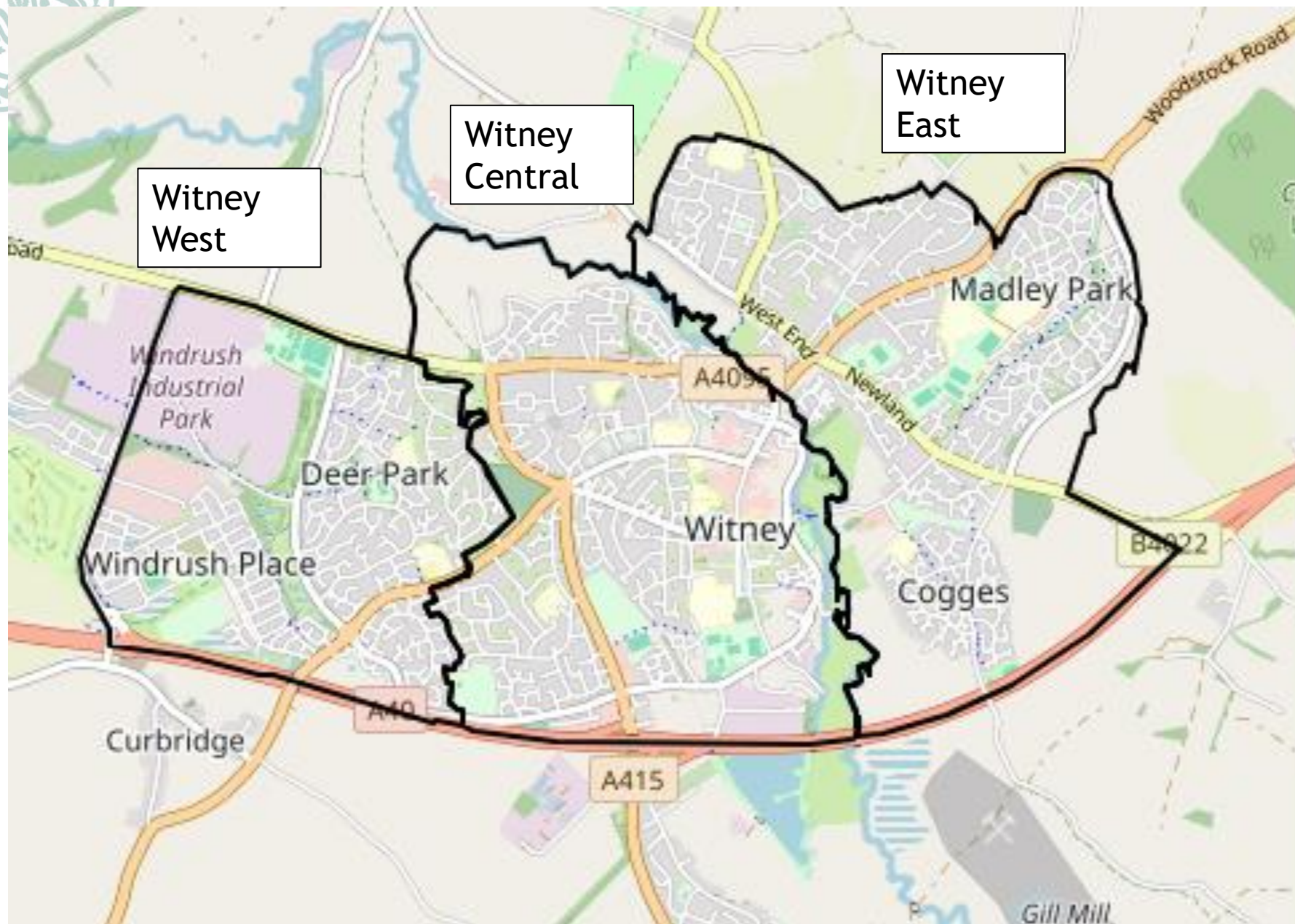
% never worked and long term unemployed



Census 2021 Households deprived in 3 dimensions



Witney MSOAs





Summary health inequality indicators by area (MSOA) against Oxfordshire average

Witney Central

Witney East

Witney West

Indicator name	Value	Worst	Med	Best		Value	Worst	Med	Best		Value	Worst	Med	Best	
(D1) Deprivation score (IMD)	10.7	34.9	10.2	3.8		8.5	34.9	10.2	3.8		11.3	34.9	10.2	3.8	
(D2) Children under 16 yrs living in poverty (%) (IDACI)	10.9	28.8	8.0	1.9		8.5	28.8	8.0	1.9		11.1	28.8	8.0	1.9	
(D3) Adults over 60 yrs living in poverty (%) (IDAOPI)	8.0	24.0	7.1	3.6		8.1	24.0	7.1	3.6		7.5	24.0	7.1	3.6	
(D4) Households in Fuel Poverty (%)	6.3	20.4	7.6	2.8		5.3	20.4	7.6	2.8		6.0	20.4	7.6	2.8	
(D5) Income deprivation (%)	7.5	20.6	5.7	2.2		6.5	20.6	5.7	2.2		7.4	20.6	5.7	2.2	
(D6) Unemployment, ages 16-64 years (%)	3.5	8.0	2.6	1.0		2.6	8.0	2.6	1.0		3.4	8.0	2.6	1.0	
(CH1) Emergency hospital admissions, ages 0-4 years (crude r..	130.6	221.4	125.2	86.8		107.0	221.4	125.2	86.8		103.7	221.4	125.2	86.8	
(CH2) Emergency hospital admissions for injury, ages 0-4 year..	98.6	183.0	108.4	57.8		104.3	183.0	108.4	57.8		121.5	183.0	108.4	57.8	
(CH3) Obesity: Reception year (%)	8.3	14.3	8.0	3.6		7.1	14.3	8.0	3.6		4.3	14.3	8.0	3.6	
(CH4) Obesity: Year 6 (%)	21.3	27.1	16.7	7.7		13.0	27.1	16.7	7.7		18.2	27.1	16.7	7.7	
(CH5) Emergency hospital admissions for injury, ages 0-14 yea..	81.0	125.6	87.3	59.0		70.9	125.6	87.3	59.0		86.9	125.6	87.3	59.0	
(CH6) Emergency hospital admissions for injury, ages 15-24 ye..	183.5	294.3	141.9	48.7		141.1	294.3	141.9	48.7		126.7	294.3	141.9	48.7	
(H1) Emergency hospital admissions for self-harm (SAR)	153.4	318.7	95.4	39.9		95.9	318.7	95.4	39.9		91.9	318.7	95.4	39.9	
(H2) Hospital admissions for alcohol-attributable conditions (SA..	93.2	182.3	73.5	39.6		73.0	182.3	73.5	39.6		65.6	182.3	73.5	39.6	
(H3) Emergency hospital admissions for all causes (SAR)	93.0	172.7	88.7	58.5		87.4	172.7	88.7	58.5		88.7	172.7	88.7	58.5	
(H4) Emergency hospital admissions for COPD (SAR)	37.0	282.0	53.9	19.4		36.0	282.0	53.9	19.4		43.1	282.0	53.9	19.4	
(H5) Emergency hospital admissions for CHD (SAR)	67.9	136.9	69.8	33.5		58.0	136.9	69.8	33.5		80.6	136.9	69.8	33.5	
(H6) Emergency hospital admissions for Stroke (SAR)	74.4	141.3	78.1	43.7		80.4	141.3	78.1	43.7		93.0	141.3	78.1	43.7	
(H7) Emergency hospital admissions for heart attack (MI) (SAR)	68.2	165.8	76.8	30.7		66.8	165.8	76.8	30.7		90.6	165.8	76.8	30.7	
(H8) Emergency hospital admissions for hip fracture, over 65s (...)	91.3	176.0	93.8	47.5		107.8	176.0	93.8	47.5		75.4	176.0	93.8	47.5	
(M1) Life expectancy at birth (Males)	79.8	75.4	81.7	89.6		82.2	75.4	81.7	89.6		83.9	75.4	81.7	89.6	
(M2) Life expectancy at birth (Females)	86.0	78.4	85.1	89.9		83.4	78.4	85.1	89.9		86.1	78.4	85.1	89.9	
(M3) Deaths from all causes (SMR)	81.7	162.8	84.4	54.6		93.1	162.8	84.4	54.6		70.1	162.8	84.4	54.6	
(M4) Deaths from all cancer, age under 75 years (SMR)	102.7	156.5	84.2	50.8		99.2	156.5	84.2	50.8		81.7	156.5	84.2	50.8	
(M5) Deaths from circulatory disease, age under 75 years (SM..	88.5	167.9	71.0	22.0		45.4	167.9	71.0	22.0		64.9	167.9	71.0	22.0	
(M6) Deaths from respiratory diseases (SMR)	63.6	222.6	77.9	37.6		74.6	222.6	77.9	37.6		58.6	222.6	77.9	37.6	
(M7) Deaths from stroke (SMR)	67.8	240.3	83.8	27.3		71.4	240.3	83.8	27.3		102.3	240.3	83.8	27.3	
(M8) Deaths from all causes, age under 75 years (SMR)	94.4	145.4	76.5	42.1		78.1	145.4	76.5	42.1		62.2	145.4	76.5	42.1	
(M9) Deaths from all cancer (SMR)	87.1	147.2	88.1	63.0		98.3	147.2	88.1	63.0		85.8	147.2	88.1	63.0	
(M10) Deaths from circulatory disease (SMR)	71.8	153.1	79.5	46.1		68.4	153.1	79.5	46.1		81.5	153.1	79.5	46.1	
(M11) Deaths from coronary heart disease (SMR)	63.9	160.9	70.3	37.5		50.6	160.9	70.3	37.5		82.9	160.9	70.3	37.5	
(M12) Preventable mortality (SMR)	69.9	158.7	69.8	33.6		66.9	158.7	69.8	33.6		51.4	158.7	69.8	33.6	



For discussion:



Agreement on a community insight profile area for Witney



Scoping any existing work relating to health and wellbeing for collaborative work



Agreement for the Witney Forum to act as a steering group for the work



Document is Restricted

STRONGER COMMUNITIES COMMITTEE

Date: Monday, 18 March 2024

Title: Youth Services

Contact Officer: Deputy Town Clerk

Background

This report is to provide Members of the Committee with an update on Youth Services funded by the Town Council and how to progress previous resolutions on engagement during the spring and summer.

Current Situation

Bright Futures Oxfordshire

Officers met with the Project Lead of the Service on 29 February and were advised all paperwork, policies and processes were in place to commence under the working name of 'The Station'. Youth Workers were being sought and the operation would start in the following weeks.

Officers heard plans for youth engagement during the summer, Monday, Wednesday and Friday between 7-9pm, and for attendance at the Annual Town Meeting and Skate Park opening, both during March.

Contact details and further information were provided by officers to representatives who are expected at the meeting to update Members further under public participation.

Youth Services Forum

This forum, consisting of local stakeholders, was created by this Committee/the Council last year following the cessation of Got2B CIC. The information gathered helped form the basis for the detached youth service funded by the town council and helped gather information on summer activities for young people.

At the meeting on 18 September, the Committee agreed promotion of summer activities should be continued by the Council (minute no. SC489 refers).

Officers recommend holding a further meeting of this Forum after the Easter School Holidays to introduce Bright Futures, ascertain the current outlook and function as a conduit for summer services as in 2023, to be published at the beginning of July.

Youth Services Budget 2024/25

Members should note the budget for the new fiscal year is set as £40,000.

£30,000 of this amount is earmarked for the expected continuation of the Bright Futures Service. In 2023/24, the Council provided funds from this budget to APCAM for summer health and wellbeing

sessions in the Corn Exchange, to Nature Now for forest school training and to Home Start Oxford as continued financial support.

If the Committee would like to open this as a grant scheme (as in previous years), it is requested that a decision is made now to allow time for it to be prepared for later in the summer. If not, guidance on how Members would like this to be expended are requested.

Environmental impact

Having declared a Climate Change Emergency at its Council meeting on 26 June 2019 Councillors should have due regard to the environmental impact of any decisions they make with regard to its facilities and services it operates.

Risk

In decision making Councillors should give consideration to any risks to the Council and any action it can take to limit or negate its liability.

The Council must balance the needs for youth service in Witney against the agreed budgets it has set for the new fiscal year.

Social Value

Social value is the positive change the Council creates in the local community within which it operates. Benefits provided by the above items are:

- There is a sustainable social value attributed to the services provided by Bright Futures Oxfordshire.
- There are benefits to Witney's community - young, disadvantaged and vulnerable people by offered by the Bright Futures Service and by compiling a list of accessible activities during the summer.

Financial implications

- The remaining budget for Youth Services in 2024/25

Recommendations

Members are invited to note the report and consider the following:

1. The update regarding Bright Futures (The Station) detached Youth Services and,
2. Whether to facilitate a further Youth Forum meeting of stakeholders after the Easter holidays and,
3. How to expend the remaining Youth Services funds for 2024/25, this could be by deferring a decision until 15 July Committee meeting.

STRONGER COMMUNITIES COMMITTEE

Date: Monday, 18 March 2024

Title: D-Day 80th Anniversary Update

Contact Officer: Communications & Community Engagement Officer

Background

Organisation of the various strands of our D-Day commemorations has been taking place and this is an update for members.

Current Situation

Contacts

Contact has been made with most of the groups and individuals who are being invited to take part. Officers have had good responses from some already.

Timetable of the Day

The plans across the day include an official cry by the Town Crier at 8am, to start the day and the culmination of the day at 9:15pm with the lighting of a lamp of peace and the reading of the tribute.

The day was also planned to include an exhibition (this is now in doubt) and short films in the Corn Exchange, the collation of local armed forces participants' stories of their involvement in D Day, and a cadet led Remembrance Service with music from the Town Band, prayers and poems, readers from army and air cadets, and secondary schools, and attended by clergy and a humanist celebrant.

The Lantern of Peace will be lit at the end of the service to draw the day to a close.

- **Town Crier** has been contacted and agreed to take part – she will be positioned on the raised pavement outside Barclays/Blue Boar as the market will be setting up at 8am. She has volunteered to be available for anything else during the day if needed.
- **Exhibition** this may now be something the museum wants to do alone at their site so we can help to promote this as we don't have enough to mount an exhibition of our own and we don't want anything we do to be lacking impact.
- **Films and Soundtracks** in the Corn Exchange – there are plenty of films about D Day – dramatisations and documentaries that we could show. Any stories we gather could be displayed around the room and we also have an excellent playlist of atmospheric soundtracks, speeches and radio broadcasts from the day.
- **Stories** – these are few and far between and again something the museum seems to be less able to collaborate on. Officers have also contacted the Soldiers of Oxfordshire Museum to see if they would share what they are also collecting. There are very few Witney Stories so we might have to resort to using some of the very well researched ones that appear on the Normandy memorial website.

- **Service** Both cadet forces and the humanist celebrant have responded extremely positively to this and are looking forward to running a service. It is a school day so we expect most of their involvement to be during the early evening. The Army cadets, in particular, have close links to the airborne divisions of Ox and Bucks Light infantry. The RAF cadets have offered to bring flight simulators to recreate the initial flights of the C-47 Dakota's who left Oxfordshire/Gloucestershire and flew to Normandy with the airborne land forces, which sounds very exciting. Witney Town Band have agreed to play the music at the service.
- **Lantern of Peace** – two of these have been purchased and one has been offered to our Twin Town in Le Touquet. We have not heard back from them yet. We are proposing to buy some safer LED versions for Councillors to take into care homes during the daytime – Volunteers are being sought for this so please let the Communication and Community Engagement Officer know if you are available for a daytime visit for this.

Environmental impact

Having declared a Climate Change Emergency at its Council meeting on 26 June 2019 Councillors should have due regard to the environmental impact of any decisions they make with regard to its facilities and services it operates.

Risk

In decision making Councillors should give consideration to any risks to the Council and any action it can take to limit or negate its liability.

Financial implications

- Lanterns for Care homes at £12.99 each but all items are within the agreed events budget.

Recommendations

Members are invited to note the report and consider the following:

1. Volunteer for a daytime visit to deliver a lamp to a care home and light it with them.

STRONGER COMMUNITIES COMMITTEE

Date:	Monday, 18 March 2024
Title:	Third Party Events – Subsidised Hire
Contact Officer:	Deputy Town Clerk

Background

This report is to provide Members of the Committee with an update on any events held on the town council's land.

Current Situation

In previous years, the Council has provided subsidised hire to cover the Witney Pride (Saturday 25th May) and Witney Carnival (Saturday 13th July) costs at the Leys Recreation Ground.

In addition, the Council has a partnership agreement with Witney Music Festival and has covered the cost for the hire over the duration of the Leys event.

Damage deposits are still requested from all hirers to mitigate against any damage to the land/sports pitches by the users.

Environmental impact

Having declared a Climate Change Emergency at its Council meeting on 26 June 2019 Councillors should have due regard to the environmental impact of any decisions they make with regard to its facilities and services it operates.

Risk

In decision making Councillors should give consideration to any risks to the Council and any action it can take to limit or negate its liability.

Social Value

Social value is the positive change the Council creates in the local community within which it operates. Benefits provided by the above items are:

- The sustainable social and economic value attributed to the services provided by the organisations to residents.
- Benefits to the economy – providing opportunities to support and showcase smaller outlets and musical talent.
- Benefits to Witney's community - inclusive events open to all.

Financial implications

- The hire charge for Witney Pride in 2024 is £715.00
- The hire charge for Witney Carnival in 2024 is £1,775.00
- The hire charge for Witney Music Festival in 2024 is £2,365.00
- The Council has a budget of £10,000 for subsidised hire of the Leys in the 2024/25 fiscal year (4110/402) which will cover the above requests.

Recommendations

Members are invited to note the report and consider the following:

1. Granting subsidised hire to Witney Pride, Witney Carnival and noting the partnership agreement agreed subsidised hire for Witney Music Festival.