

Parks & Recreation Committee Meeting of Witney Town Council



Monday, 4th March, 2024 at 6.00 pm

To members of the Parks & Recreation Committee - D Newcombe, J Aitman, T Ashby, O Collins, R Crouch, D Edwards-Hughes, R Smith and S Simpson (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior** to the meeting, stating the reason for absence.

Standing Order 30(d)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes (Pages 4 - 8)

a) To adopt and sign as a correct record the minutes of the Parks & Recreation Committee meeting held on 15 January 2024;

b) Matters arising from the minutes not covered elsewhere on the agenda (Questions on the progress on any item).

4. Participation of the Public

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda. 5

5. **Finance Report** (Pages 9 - 24)

To receive and consider the report of the Responsible Financial Officer (R.F.O).

Parks

6. **Leys Splash Park** (To Follow)

To receive and consider the report of the Operations Manager.

7. **Leys Parking Restrictions** (Pages 25 - 26)

To receive and consider the report of the Head of Estates & Operations.

8. **Tiny Forest – Request to Install a Wooden Monolith** (Pages 27 - 29)

To receive and consider the report of the Biodiversity & Green Spaces Officer.

Recreation

9. **Cricket at the Leys Recreation Ground and West Witney Sports Ground**

An Officer report will be tabled at the meeting, but the decision making relates to the reports presented to the Committee on 3rd July 2023 – minute no. PR365 and PR366 refer.

The Committee will be asked to consider the future of the cricket wicket at the Leys Recreation Ground for junior and women teams (subject to the evidence from clubs there is demand); If the Committee agree to junior/women teams on the Leys, should the Council then agree to move forward with a Lease Agreement for security of tenure to Witney Swifts for the cricket wicket at West Witney Sports Ground.

10. **Major Projects Update**

To receive a verbal update at the meeting, if appropriate.



Town Clerk

Town Hall, Market Square
Witney
Oxon
OX28 6AG

Mrs Sharon Groth FSLCC fCMgr
Town Clerk

T: 01993 704379
E: info@witney-tc.gov.uk
w: www.witney-tc.gov.uk