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CLIMATE, BIODIVERSITY & PLANNING COMMITTEE MEETING OF THE WITNEY TOWN COUNCIL

Held on Tuesday, 17 October 2023

At 6.00 pm in the Virtual Meeting Room via Zoom

Present:

Councillor G Meadows (Vice-Chair, in the Chair)

Councillors:	R Smith J Aitman	J Robertshaw S Simpson
Officers:	Adam Clapton Derek Mackenzie	Deputy Town Clerk Senior Administrative Officer & Committee Clerk
Others:	No members of the public.	

P555 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor O Collins.

P556 DECLARATIONS OF INTEREST

There were no declarations of interest from Members or Officers.

P557 PUBLIC PARTICIPATION

There was no public participation.

P558 PLANNING APPLICATIONS

The Committee received and considered a schedule of planning applications from West Oxfordshire District Council.

Resolved:

That, the comments, as per the attached schedule be forwarded to West Oxfordshire District Council.

Councillor S Simpson joined the meeting at 6:21pm - From Agenda Item 4.10

P559 OXFORDSHIRE COUNTY COUNCIL PLANNING R3.0121/23 - MOORLAND ROAD, WITNEY

The Committee received and considered Oxfordshire County Council planning application R3.0121/23 at Moorland Centre, Dark Lane, Witney.

Members acknowledged the importance of having a safe location to store vehicles which provided valuable community transport.

Resolved:

That, Witney Town Council has no objection to this application.

P560 **OXFORDSHIRE COUNTY COUNCIL PLANNING R3.0142/23 - SHORES GREEN JUNCTION**

The Committee received and considered Oxfordshire County Council planning application R3.0142/23 at the Shores Green Junction of the A40.

Members whole-heartedly supported this application for the improvement to roads infrastructure as this provided great benefits for Witney and the residents of the town and was long overdue.

Resolved:

That, Witney Town Council supports the application and therefore offers no objection.

P561 **NOTIFICATION OF PLANNING APPEAL - 180 FARMERS CLOSE**

The Committee received notice of Planning Appeal APP/D3125/D/23/3320768 for 180 Farmers Close, Witney

Resolved:

That, the Planning Appeal be noted.

P562 **NOTIFICATION OF PLANNING APPEAL - LAND WEST OF HAILEY ROAD, WITNEY**

The Committee received notice of Planning Appeal APP/D3125/W/23/338652 for Land West of Hailey Road, Witney.

Resolved:

That, the Planning Appeal be noted.

P563 **APPLICATION FOR PAVEMENT LICENCE - PART & PARCEL, 2-4 MARKET SQUARE, WITNEY - W/23/01049/PAVLIC**

The Committee noted the Pavement Licence Application for Part& Parcel, 2-4 Market Square, Witney under the Business and Planning Act 2020.

Given the short statutory timescale for Witney Town Council to respond, by prior agreement of West Oxfordshire District Council, documents were circulated electronically to members of this Committee. Members had no material concerns.

Resolved:

That, a 'No Objection' response be forwarded to the licencing team at West Oxfordshire District Council.

P564 **APPLICATION FOR PAVEMENT LICENCE - GAILS,17 MARKET SQUARE WITNEY - W/23/01080/PAVLIC**

The Committee noted the Pavement Licence Application for Gails, 17 Market Square Witney under the Business and Planning Act 2020.

Given the short statutory timescale for Witney Town Council to respond, by prior agreement of West Oxfordshire District Council, documents were circulated electronically to members of this Committee. Officers received no comments from Members.

Resolved:

That, a ‘No Comment’ response be forwarded to the licencing team at West Oxfordshire District Council.

P565 **APPLICATION FOR PAVEMENT LICENCE - HUFFKINS, 35 HIGH STREET, WITNEY - W/23/01104/PAVLIC**

The Committee noted the Pavement Licence Application for Huffkins, 35 High Street, Witney under the Business and Planning Act 2020.

Given the short statutory timescale for Witney Town Council to respond, by prior agreement of West Oxfordshire District Council, documents were circulated electronically to members of this Committee. Officers received no comments from Members.

Resolved:

That, a ‘No Comment’ response be forwarded to the licencing team at West Oxfordshire District Council.

P566 **APPLICATION FOR PAVEMENT LICENCE - CORN EXCHANGE, 19 MARKET SQUARE, WITNEY - W23/01120/PAVLIC**

The Committee noted the Pavement Licence Application for Corn Exchange 19 Market Square Witney under the Business and Planning Act 2020.

Given the short statutory timescale for Witney Town Council to respond, by prior agreement of West Oxfordshire District Council, documents were circulated electronically to members of this Committee. Members offered no comment due to the Corn Exchange being part of its portfolio.

Resolved:

That, a ‘No Comment’ response be forwarded to the licencing team at West Oxfordshire District Council.

The meeting closed at: 6.48 pm

Chair

Witney Town CouncilPlanning Minutes - 17th October 2023

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558- 1 WTC/135/23 Plot Ref :-23/02412/FUL Type :- FULL
 Applicant Name :- . Date Received :- 25/09/2023
 Location :- SAINSBURY SUPERMARKET Date Returned :- 18/10/2023
 WITAN WAY
 Proposal : Erection of two camera columns with mounted cameras.
 Observations : Witney Town Council has no objections regarding this application.

558- 2 WTC/136/23 Plot Ref :-23/02424/HHD Type :- HOUSEHOLDE
 Applicant Name :- . Date Received :- 25/09/2023
 Location :- 127 FARMERS CLOSE Date Returned :- 18/10/2023
 FARMERS CLOSE
 Proposal : Replace conservatory with single storey rear extension.
 Observations : Witney Town Council has no objections regarding this application.

558- 3 WTC/137/23 Plot Ref :-23/02476/HHD Type :- HOUSEHOLDE
 Applicant Name :- . Date Received :- 27/09/2023
 Location :- 59 BARRINGTON CLOSE Date Returned :- 18/10/2023
 BARRINGTON CLOSE
 Proposal : Erection of single storey side extension.
 Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

558- 4 WTC/138/23 Plot Ref :-23/02294/HHD Type :- HOUSEHOLDE
 Applicant Name :- . Date Received :- 02/10/2023
 Location :- 33 MOORLAND CLOSE Date Returned :- 18/10/2023
 MOORLAND CLOSE
 Proposal : Conversion of garage to create additional living space. Works to include replacing garage door with window along with replacement of all brown framed windows with white UPVC.
 Observations : Witney Town Council has no objections regarding this application.

558- 5 WTC/139/23 Plot Ref :-23/01829/S73 Type :- VARIATION
 Applicant Name :- . Date Received :- 02/10/2023
 Location :- COGGES MANOR FARM Date Returned :- 18/10/2023
 CHURCH LANE
 Proposal : Variation of conditions 4 (schedule of materials) and 7 (tree planting scheme)

and removal of condition 6 (Biodiversity Enhancement and Management Plan) of planning permission 17/04043/FUL.

Observations : Witney Town Council has no objections regarding this application.

558- 6 WTC/140/23 Plot Ref :-23/02535/ADV Type :- ADVERTISIN
Applicant Name :- . Date Received :- 02/10/2023
Location :- UNIT 7 MARRIOTTS WALK Date Returned :- 18/10/2023
MARRIOTTS WALK
Proposal : Installation of various illuminated and non-illuminated signage. (Retrospective).
Observations : Witney Town Council has no objections regarding this application.

558- 7 WTC/141/23 Plot Ref :-23/02574/FUL Type :- FULL
Applicant Name :- . Date Received :- 02/10/2023
Location :- W. WITNEY SPORTS & SOCIAL Date Returned :- 18/10/2023
CLUB
BURFORD ROAD
Proposal : Proposed alterations and two storey rear extension.
Observations : Witney Town Council make no comments regarding this application.

558- 8 WTC/142/23 Plot Ref :-23/01891/HHD Type :- AMENDED
Applicant Name :- . Date Received :- 09/10/2023
Location :- 42 OLLEY CRESCENT Date Returned :- 18/10/2023
OLLEY CRESCENT
Proposal : Conversion of existing garage to create an office/storage cupboard and erection of front entrance porch.
Observations : Witney Town Council has no objections regarding this application.

558- 9 WTC/143/23 Plot Ref :-23/02566/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 09/10/2023
Location :- 118C QUARRY ROAD Date Returned :- 18/10/2023
QUARRY ROAD
Proposal : Erection of a detached garage.
Observations : Witney Town Council has no objections regarding this application.

558- 10 WTC/144/23 Plot Ref :-23/02383/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 09/10/2023
Location :- 16 CHURCH GREEN Date Returned :- 18/10/2023
CHURCH GREEN
Proposal : Alterations to roof including addition of a roof light and installation of solar panels.
Observations : Witney Town Council has no objections regarding this application.

558- 11 WTC/145/23 Plot Ref :-23/02384/LBC Type :- LISTED BUI
Applicant Name :- . Date Received :- 09/10/2023
Location :- 16 CHURCH GREEN Date Returned :- 18/10/2023
CHURCH GREEN
Proposal : Alterations to roof including addition of a roof light and installation of solar panels.
Observations : Witney Town Council has no objections regarding this application.

558- 12 WTC/146/23 Plot Ref :-23/02000/FUL Type :- AMENDED
Applicant Name :- . Date Received :- 09/10/2023
Location :- UNIT 13, EAGLE IND ESTATE Date Returned :- 18/10/2023
EAGLE INDUSTRIAL ESTATE
Proposal : Change of use of a warehouse unit from Industrial use to a Gymnasium and associated works.
Observations : Witney Town Council thank the applicant for responding to the previously submitted observations for this planning application. The Town Council strongly support the continuation of business and jobs and welcome the leisure attraction in this part of Witney.

Members of the Committee raised the parking congestion issues, which are known to be a concern in this area - Therefore all opportunities to promote and encourage active travel are supported, this would be of benefit for users of this facility and help reduce parking need in the immediate area.

Further enhancement could include a customer/member drop-off point, to be used at busy times.

558- 13 WTC/147/23 Plot Ref :-23/02534/FUL Type :- FULL
Applicant Name :- . Date Received :- 09/10/2023
Location :- JASON HYDRAULICS LTD Date Returned :- 18/10/2023
BURFORD ROAD
MINSTER LOVELL
Proposal : Side extension to existing workshop.
Observations : Witney Town Council has no objections regarding this application.

558- 14 WTC/148/23 Plot Ref :-23/02615/FUL Type :- FULL
Applicant Name :- . Date Received :- 16/10/2023
Location :- CURBRIDGE ROAD Date Returned :- 24/10/2023
CURBRIDGE ROAD
Proposal : Erection of a Bus Shelter.
Observations : Witney Town Council welcomes the addition of new bus infrastructure. However, the drawings indicate the roof is not flat so would like to confirm it is and that it incorporates living sedum roofs. The Town Council would also ask that less Perspex is included in the shelter to avoid potential costly issues in the future.

558- 15 WTC/149/23 Plot Ref :-23/02617/FUL Type :- FULL
Applicant Name :- . Date Received :- 16/10/2023
Location :- LAND AT WEST WITNEY Date Returned :- 24/10/2023
DOWNS ROAD

Proposal : Erection of two Bus Shelters.

Observations : Witney Town Council welcomes the addition of new bus infrastructure. However, the drawings indicate the roofs are not flat so would like to confirm they are and that they incorporate living sedum roofs. The Town Council would also ask that less Perspex is included in the shelters to avoid potential costly issues in the future.

558- 16 WTC/150/23 Plot Ref :-23/02614/FUL Type :- FULL
Applicant Name :- . Date Received :- 16/10/2023
Location :- CURBRIDGE ROAD Date Returned :- 24/10/2023
CURBRIDGE ROAD

Proposal : Erection of a bus shelter.

Observations : Witney Town Council welcomes the addition of new bus infrastructure. However, the drawings indicate the roof is not flat so would like to confirm it is and that it incorporates living sedum roofs. The Town Council would also ask that less Perspex is included in the shelter to avoid potential costly issues in the future.

The Meeting closed at : 6:50pm

Signed : _____ Chairman Date: _____

On behalf of :- Witney Town Council