

# Climate, Biodiversity & Planning Committee Meeting of Witney Town Council



**Tuesday, 15th August, 2023 at 6.00 pm**

To members of the Climate, Biodiversity & Planning Committee - A Bailey, G Meadows, R Smith, J Aitman, O Collins, J Robertshaw, S Simpson and D Temple (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting Room via Zoom** for the transaction of the business stated in the agenda below.

Join Zoom Meeting

<https://us06web.zoom.us/j/82205373419>

Meeting ID: 822 0537 3419

## Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Any member of the public wishing to attend the meeting and speak on a particular item should contact the Committee Clerk ([derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk)) in advance.

## Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

## Agenda

### 1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk [derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

**Standing Order 309a)(v)** permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have informed the Proper Officer **before** the meeting that they are unable to attend.

### 2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

4. **Planning Applications** (Pages 3 - 4)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.



Town Clerk

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4.1 **WTC/114/23** Plot Ref :- 23/01829/S73 Type :- VARIATION  
Applicant Name :- . Date Received :- 02/08/2023  
Parish :- EAST Date Returned :-  
Location :- COGGES MANOR FARM Agent  
CHURCH LANE  
Proposals :- Variation of conditions 4 (schedule of materials) and 7 (tree planting scheme) and removal of condition 6 (Biodiversity Enhancement and Management Plan) of planning permission 17/04043/FUL.

Observations :-

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4.2 **WTC/115/23** Plot Ref :- 23/01887/FUL Type :- FULL  
Applicant Name :- . Date Received :- 02/08/2023  
Parish :- SOUTH Date Returned :-  
Location :- SAINSBURYS Agent  
SUPERMARKET  
WITAN WAY  
Proposals :- Erection of feature timber louvre on the front elevation of the existing store and associated signage.

Observations :-

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4.3 **WTC/116/23** Plot Ref :- 23/01888/ADV Type :- ADVERTISIN  
Applicant Name :- . Date Received :- 02/08/2023  
Parish :- SOUTH Date Returned :-  
Location :- SAINSBURYS Agent  
SUPERMARKETS  
WITAN WAY  
Proposals :- Installation of 2 no. fascia signs, 4 no. digital screens, and 10 no. totems, all internally illuminated.

Observations :-

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4.4 **WTC/117/23** Plot Ref :- 23/01892/HHD Type :- HOUSEHOL  
Applicant Name :- . Date Received :- 02/08/2023  
Parish :- SOUTH Date Returned :-  
Location :- 16 FAIRFIELD DRIVE Agent  
FAIRFIELD DRIVE  
Proposals :- Replace existing flat roof with pitch roof above existing kitchen, including the insertion of two rooflights.

Observations :-

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4.5	<b>WTC/118/23</b>	Plot Ref :- 23/01872/HHD	Type :- HOUSEHOL
	Applicant Name :- .		Date Received :- 07/08/2023
	Parish :- CENTRAL		Date Returned :-
	Location :- KINGSWALK COTTAGES	Agent	
		HIGH STREET	
	Proposals :-	Erection of two storey car port with office/games room above.	
	Observations :-		
4.6	<b>WTC/119/23</b>	Plot Ref :- 23/01952/HHD	Type :- HOUSEHOL
	Applicant Name :- .		Date Received :- 07/08/2023
	Parish :- NORTH		Date Returned :-
	Location :- DOLPHIN HOUSE	Agent	
		WOODGREEN	
	Proposals :-	Conversion and extension of existing garage to create additional living space.	
	Observations :-		
4.7	<b>WTC/120/23</b>	Plot Ref :- 23/01953/LBC	Type :- LISTED BUI
	Applicant Name :- .		Date Received :- 07/08/2023
	Parish :- NORTH		Date Returned :-
	Location :- DOLPHIN HOUSE	Agent	
		WOODGREEN	
	Proposals :-	Internal and external alterations to convert existing garage to create additional living space.	
	Observations :-		
4.8	<b>WTC/121/23</b>	Plot Ref :- 23/01834/HHD	Type :- HOUSEHOL
	Applicant Name :- .		Date Received :- 07/08/2023
	Parish :- WEST		Date Returned :-
	Location :- 78 COTSWOLD	Agent	
		MEADOW	
		COTSWOLD MEADOW	
	Proposals :-	Erection of a detached single storey timber frame building (retrospective).	
	Observations :-		
4.9	<b>WTC/122/23</b>	Plot Ref :- 23/02000/FUL	Type :- FULL
	Applicant Name :- .		Date Received :- 08/08/2023
	Parish :- SOUTH		Date Returned :-
	Location :- UNIT 13 EAGLE IND EST	Agent	
		EAGLE INDUSTRIAL	
		ESTATE	
	Proposals :-	Change of use of a warehouse unit from Industrial use to a Gymnasium and associated works.	
	Observations :-		