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CLIMATE, BIODIVERSITY & PLANNING COMMITTEE MEETING OF THE WITNEY TOWN COUNCIL

Held on Tuesday, 23 May 2023

At 6.00 pm in the Virtual Meeting Room via Zoom

Present:

Councillor G Meadows (Chair)

Councillors:	R Smith J Aitman O Collins	J Robertshaw S Simpson D Temple
Officers:	Adam Clapton Derek Mackenzie Claire Green	Deputy Town Clerk Senior Administrative Officer & Committee Clerk Administration Support - Planning & Stronger Communities
Others:	One members of the public.	

In the absence of the Committee Chair and with the election of Vice-Chair on the agenda, the Mayor started the meeting.

P262 APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr A Bailey.

P263 DECLARATIONS OF INTEREST

There were no declarations of interest from members or officers at this point in the meeting.

P264 ELECTION OF VICE CHAIR

The Chair/Mayor called for nominations for the position of Vice-Chair of the Committee.

It was proposed and seconded that Cllr Georgia Meadows be elected Vice-Chair. There being no other nominations it was:

Resolved:

That, Councillor Georgia Meadows be elected Vice-Chair of the Committee for the 2023/2024 municipal year.

The Vice-Chair assumed the position of Chair for the meeting.

P265 **PUBLIC PARTICIPATION**

The member of the public present did not wish to address the Committee.

Councillor D Temple joined the meeting at 18:10pm

P266 **PLANNING APPLICATIONS**

The Committee received and considered a schedule of planning applications from West Oxfordshire District Council.

Cllr D temple declared a personal interest in planning application 5.10 and Cllr O Collins declared a personal interest in planning application 5.12.

Resolved:

That, the comments, be forwarded to West Oxfordshire District Council.

P267 **WITNEY TRAFFIC ADVISORY COMMITTEE MEETING MINUTES - 21 MARCH 2023**

The Committee received the minutes of the Witney Traffic Advisory Committee (WTAC) meeting held on 21 March 2023.

There were comments from Members on the timeframe of the Shore's Green junction in East Witney, the East Witney Strategic Development Area, Community Speedwatch, the public transport fare cap, potential new road crossings and non-working traffic lights.

Resolved:

That, the minutes of the WTAC meeting held on 21 March 2023 be noted.

P268 **PROPOSED EXTENSION TO GILL MILL QUARRY - SCOPING OPINION**

The Committee received Oxfordshire County Council's adopted scoping opinion for the north-western extension to Gill Mill Quarry, Ducklington.

Members were advised the site abutted Witney Lake and several concerns raised by this Committee in response to the scoping document had been included in this report. The contents would help develop the Environmental Impact Assessment for the site.

Officers explained there would be further opportunities for response as the plans progressed through the planning process.

Resolved:

That, the County Council Scoping Opinion be noted.

The meeting closed at: 7.14 pm

Chair

Witney Town Council

Planning Minutes - 23rd May 2023

266

266- 1 WTC/070/23 Plot Ref :-23/00802/HHD Type :- HOUSEHOLDE
 Applicant Name :- . Date Received :- 09/05/2023
 Location :- 10 TETBURY DRIVE Date Returned :- 24/05/2023
 TETBURY DRIVE
 Proposal : Conversion of part of existing garage to create a utility room.
 Observations : Witney Town Council has no objections regarding this application.

266- 2 WTC/071/23 Plot Ref :-23/00873/FUL Type :- FULL
 Applicant Name :- . Date Received :- 09/05/2023
 Location :- AIRSEA PACKAGING Date Returned :- 24/05/2023
 RANGE ROAD
 WINDRUSH INDUSTRIAL PARK
 Proposal : Construction of two new storage buildings within service yard of existing property.
 Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage. Whilst the development is in Flood Zone 1, Members expressed concern that surface water is to discharge to existing drainage, with the possibility of this causing increased flood risk elsewhere. Members ask that the applicant explores any opportunities to improve drainage at the site and mitigating measures are considered to help decrease the possibility of surface water flooding in surrounding areas.

266- 3 WTC/072/23 Plot Ref :-23/00518/FUL Type :- FULL
 Applicant Name :- . Date Received :- 09/05/2023
 Location :- UNIT 32 Date Returned :- 24/05/2023
 BRIDGE STREET MILLS IND EST
 Proposal : Erection of four apartments at second floor level with associated stair, lift and flood access, demolition of existing metal roof structure.
 Observations : Witney Town Council understand the need for this kind of development and smaller housing units, however, the Council object to this application. The development does not include provision for adequate parking. Members have concerns about potential loss of light at neighbouring properties. Further, Witney Town Council note the comments from the District Council Business Development Officer and the need to protect availability of commercial premises within the town. More suitable locations should be sought for residential developments of this nature.

266- 4 WTC/073/23 Plot Ref :-23/00982/HHD Type :- HOUSEHOLDE
 Applicant Name :- . Date Received :- 09/05/2023
 Location :- 7 LIME WALK Date Returned :- 24/05/2023
 LIME WALK

Proposal : Proposed conservatory single storey rear extension.

Observations : Witney Town Council has no objections regarding this application.

266- 5 WTC/074/23 Plot Ref :-23/00969/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 09/05/2023
Location :- 54 WEST END Date Returned :- 24/05/2023
WEST END
Proposal : Demolition of rear lean-to roof and dormer, structural repairs to form new Party Wall and rear wall, formation of new roof to rear lean-to area with 2 dormers and conservation roof lights to attic and stairwell. Proposed single storey rear extension, reduction of rear chimney and internal works.
Observations : Witney Town Council has no objections regarding this application.

266- 6 WTC/075/23 Plot Ref :-23/00970/LBC Type :- LISTED BUI
Applicant Name :- . Date Received :- 09/05/2023
Location :- 54 WEST END Date Returned :- 24/05/2023
WEST END
Proposal : Demolition of rear lean-to roof and dormer, structural repairs to form new Party Wall and rear wall, formation of new roof to rear lean-to area with 2 dormers and conservation roof lights to attic and stairwell. Proposed single storey rear extension, reduction of rear chimney and internal works.
Observations : Witney Town Council has no objections regarding this application.

266- 7 WTC/076/23 Plot Ref :-23/00962/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 09/05/2023
Location :- 12 HARVEST WAY Date Returned :- 24/05/2023
HARVEST WAY
Proposal : Proposed loft conversion with a rear / side dormer and the installation of roof windows on the front roof slope.
Observations : Witney Town Council has no objections regarding this application.

266- 8 WTC/077/23 Plot Ref :-23/00836/LBC Type :- LISTED BUI
Applicant Name :- . Date Received :- 09/05/2023
Location :- 12A WEST END Date Returned :- 24/05/2023
WEST END
Proposal : Internal and external alterations to include erection of a single storey rear extension, conversion of outbuilding to shower room and replacement of all timber windows.
Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

266- 9 WTC/078/23 Plot Ref :-23/00989/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 09/05/2023
Location :- 49 WOODPECKER WAY Date Returned :- 24/05/2023
WOODPECKER WAY

Proposal : Erection of a single storey rear extension.

Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage. Whilst the development is small, Members expressed concern that surface water is to discharge to existing drainage, with the possibility of this causing increased flood risk elsewhere. Members ask that a SUDS strategy and mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

266- 10 WTC/079/23 Plot Ref :-23/01057/FUL Type :- FULL
Applicant Name :- . Date Received :- 09/05/2023
Location :- ABBOT DIABETES CARE Date Returned :- 24/05/2023
RANGE ROAD
WINDRUSH IND PARK

Proposal : Erection of a two storey car park and associated infrastructure.

Observations : Witney Town Council support this application from Abbot Diabetes Care. Members note that although there is no further loss to permeable drainage at the site, any improvements to surface water strategy that could be incorporated as part of the development would be welcome.

266- 11 WTC/080/23 Plot Ref :-23/00722/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 09/05/2023
Location :- 12A WEST END Date Returned :- 24/05/2023
WEST END

Proposal : Erection of a single storey rear extension and conversion of outbuilding to shower room along with replacement of all timber windows.

Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

266- 12 WTC/081/23 Plot Ref :-23/01096/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 09/05/2023
Location :- 52 BURFORD ROAD Date Returned :- 24/05/2023
BURFORD ROAD

Proposal : Proposed two storey rear extension, alterations to existing windows and doors, rendering of existing house, detached garage addition and enlargement of driveway (to allow reposition of approved garage).

Observations : Witney Town Council has no objections regarding this application.

266- 13 WTC/082/23 Plot Ref :-23/01107/ADV Type :- ADVERTISIN
Applicant Name :- . Date Received :- 15/05/2023
Location :- 8 LANGDALE GATE Date Returned :- 24/05/2023
LANGDALE GATE

Proposal : Erection of two internally illuminated fascia signs and a non illuminated projecting sign.

Observations : Witney Town Council has no objections regarding this application.

266- 14 WTC/083/23 Plot Ref :-23/01143/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 15/05/2023
Location :- 36 RALEGH CRESCENT Date Returned :- 24/05/2023
RALEGH CRESCENT
Proposal : Erection of a detached double garage with first floor living accommodation ancillary to main house.
Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

266- 15 WTC/084/23 Plot Ref :-23/01117/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 15/05/2023
Location :- PRIORY HOUSE Date Returned :- 24/05/2023
CHURCH LANE
Proposal : Erection of single story garden room extension.
Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

266- 16 WTC/085/23 Plot Ref :-23/01118/LBC Type :- LISTED BUI
Applicant Name :- . Date Received :- 15/05/2023
Location :- PRIORY HOUSE Date Returned :- 24/05/2023
CHURCH LANE
Proposal : Internal and external alterations to erect single story garden room extension.
Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

266- 17 WTC/086/23 Plot Ref :-23/01140/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 15/05/2023
Location :- 36 SCHOFIELD AVENUE Date Returned :- 24/05/2023
SCHOFIELD AVENUE
Proposal : Erection of single and two storey rear extensions.
Observations : Witney Town Council has no objections regarding this application.

266- 18 WTC/087/23 Plot Ref :-23/01153/LBC Type :- LISTED BUI
Applicant Name :- . Date Received :- 17/05/2023
Location :- 72 CORN STREET Date Returned :- 24/05/2023
CORN STREET
Proposal : Internal alterations to change a second floor bedroom to a bathroom, addition of a new waste pipe at the rear of the property and increase the height of a door.
Observations : Witney Town Council has no objections regarding this application.

The Meeting closed at : 7:15pm

Signed : _____ Chairman Date: _____

On behalf of :- Witney Town Council