

Full Council

Meeting of Witney Town Council



Monday, 5th December, 2022 at 7.00 pm

To members of the Full Council Committee - J Aitman, L Duncan, L Ashbourne, T Ashby, D Butterfield, O Collins, H Eaglestone, D Enright, V Gwatkin, A D Harvey, M Jones, A McMahon, A Prosser, R Smith, D Temple, P Hiles and D Thomas (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk (derek.mackenzie@witney-tc.gov.uk) in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes (Pages 5 - 12)

To approve and adopt the minutes of the Council Meeting held on 10 October 2022 in accordance with Standing Order 18 including questions on the minutes as to the progress of any item

4. Public Participation

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on t

agenda.

5. **Witney Community Policing Issues**

To receive an update from the Witney Police Team (if appropriate).

6. **An Update from Witney Oxfordshire County Councillors and West Oxfordshire District Councillors**

To receive a short verbal update from Oxfordshire County Councillors representing Witney Wards and West Oxfordshire District Councillors.

7. **Report Back from the Councillors on the Work with External Bodies where they serve as the Town Council's Nominated Representative**

To receive a short verbal update from councillors who sit on external bodies where they serve as the Town Council's nominated representative.

8. **Minutes of Committees and Sub Committees**

To receive and NOTE the RESOLUTIONS in the minutes of the meetings held between 4 October 2022 and 24 November 2022, and agree the RECOMMENDATIONS contained therein.

a) **Climate, Biodiversity & Planning Committee - 4 October, 25 October & 15 November 2022** (Pages 13 - 34)

b) **Parks & Recreation Committee - 31 October 2022** (Pages 35 - 38)

c) **Halls, Cemeteries & Allotments Committee - 7 November 2022** (Pages 39 - 44)

d) **Stronger Communities Committee - 14 November 2022** (Pages 45 - 50)

e) **Policy, Governance & Finance Committee - 21 November 2022** (Pages 51 - 58)

f) **Corn Exchange Working Party - 24 November 2022** (Pages 59 - 62)

9. **Standing Orders – 2022 Review** (Pages 63 - 92)

To receive the report of the Deputy Town Clerk.

10. **Future Meetings of the Council** (Pages 93 - 94)

To receive the report of the Deputy Town Clerk.

11. **Appointment to Outside Bodies - Witney Town Charity** (Pages 95 - 96)

To receive the report of the Deputy Town Clerk.

12. **Motion - Witney High Street**

To consider the following motion proposed by Cllr Darren Thomas and seconded by Cllr Dean Temple in accordance with Standing Order 13.

'Earlier in 2022, it was announced that Oxfordshire County Council was awarded £1.9 million for the transformation of Witney High Street. The High Street is only closed off due to a few planters and some road signs. The lack of enforcement means that the road is dangerous to pedestrians, which goes against the idea of the High Street being closed.

At the Full Council Meeting on 1st August 2022, Witney Town Council agreed that the Corn Exchange be offered to Oxfordshire County Council to host open meetings with Witney Residents so that everyone has a voice about the future of our High Street. As of yet, these meetings have not come to fruition.

Therefore, with £1.9 million for Witney stagnating in the bank and with only 1 in 3 respondents to Oxfordshire County Council's Consultation supporting the closure, this Council calls on the Leader to write to Oxfordshire County Council to set out dates for fully accessible, open public meetings about the plans for the High Street that will enable Highway Planners to set out fully costed plans to transform our High Street for the better.'

13. **Civic Announcements** (Pages 97 - 98)
To receive the report of the Mayor & Mayor's Secretary.
14. **Compliments & Complaints** (Pages 99 - 104)
To receive the report of the Deputy Town Clerk.
15. **Resident Satisfaction Survey 2022 Update** (Pages 105 - 114)
To receive the report of the Deputy Town Clerk.
16. **Oxfordshire County Council Flood Warden Scheme** (Pages 115 - 120)
To receive the report of the Deputy Town Clerk.
17. **Vandalism & Health and Safety**
To receive a verbal update from officers on health and safety items (if applicable) and a spreadsheet showing the latest vandalism to Council property.
18. **Communication from the Leader**
To receive such communications as the Leader of the Council may wish to bring before the Council and to consider the recommendation of the Leader on how such communications should be dealt with.
19. **Correspondence**
To receive any correspondence received (if applicable).
 - a) **Town Crier - Commonwealth Day Proclamation** (Pages 121 - 122)
To receive correspondence from the Town Cryer.
 - b) **Le Touquet - Passing of HM Queen Elizabeth II** (Pages 123 - 124)
To receive correspondence from the Mayor of Le Touquet-Paris-Plage.
 - c) **A40 Update** (Pages 125 - 126)
To receive correspondence from Oxfordshire County Council.
20. **Questions to the Leader of the Council**
Questions to the Leader of the Council concerning the business of the Council in accordance with Standing Order 15.
21. **Sealing of Documents**
To receive details of documents sealed by the Council (If applicable).



Town Clerk