

# Climate, Biodiversity & Planning Committee Meeting of Witney Town Council



**Tuesday, 28th March, 2023 at 6.00 pm**

To members of the Climate, Biodiversity & Planning Committee - R Smith, A Prosser, T Ashby, J Aitman, L Duncan, V Gwatkin and P Hiles (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

## **Admission to Meetings**

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk ([derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk)) in advance.

## **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## **Agenda**

### **1. Apologies for Absence**

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk [derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

**Standing Order 309a)(v)** permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have informed the Proper Officer **before** the meeting that they are unable to attend.

### **2. Declarations of Interest**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

### **3. Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

### **4. Minutes (Pages 5 - 26)**

a) To adopt and sign as correct the minutes of the committee meetings held on 24 January, 14 February and 7 March 2023.

b) Matters arising from the minutes of 24 January, 14 February and 7 March 2023.

5. **Planning Applications** (Pages 27 - 30)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

Also, to consider as a neighbouring parish, application 23/00179/FUL. The construction and operation of an anaerobic digestion facility, ancillary infrastructure and the construction of a new access road and access from South Leigh Road. Land South East Of B4022 Oxford Road Witney Oxfordshire.

<https://publicaccess.westoxon.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=ROY4I2RKIF200>

6. **Planning Decisions** (Pages 31 - 36)

To receive and consider a schedule of planning decisions from West Oxfordshire District Council.

Members are advised that following a software issue the attached list includes earlier decisions already reported. This issue has now been resolved and future editions of this report will include newly available decisions only.

7. **WODC - Planning Validation Checklist**

At an earlier meeting of this committee Members discussed West Oxfordshire District Council plans to include a biodiversity checklist for planning applications. The new checklist now forms part of the planning application validation process, applicants must submit a completed form alongside planning application documents. The forms (and a guide to completing them) are now available on the West Oxfordshire District Council website.

Full Applications:

<https://www.westoxon.gov.uk/media/xrna21ts/biodiversity-self-assessment-form-full-feb-2023.pdf>  
<https://www.westoxon.gov.uk/media/p14bgppl/guidance-for-biodiversity-self-assessment-full-feb-2023.pdf>

Householder Applications:

<https://www.westoxon.gov.uk/media/pmmgnrhh/biodiversity-self-assessment-form-householder-feb-2023.pdf>  
<https://www.westoxon.gov.uk/media/ouxnkkub/guidance-for-biodiversity-self-assessment-householder-feb-2023.pdf>

8. **Notification of Planning Appeal - 118C Quarry Road** (Pages 37 - 38)

To receive notice of Planning Appeal APP/D3125/W/22/3309162 for 118C Quarry Road, Witney.

9. **Notification of Planning Appeal - Land South West of Downs Road, Curbridge Business Park, Witney** (Pages 39 - 40)

To receive notice of Planning Appeal APP/D3125/W/22/3307358 for Land South West of Downs Road, Curbridge Business Park, Witney.

10. **Application for a Premises Licence - 355C Thorney Leys, Witney** (Pages 41 - 62)

To consider an application for a Premises Licence under the Licensing Act 2003.

11. **Application for a Premises Licence - 91 Corn Street, Witney** (Pages 63 - 90)  
To consider an application for a Premises Licence under the Licensing Act 2003.
12. **Address Management - Road at Glenmore Business Centre, Witney** (Pages 91 - 96)  
To receive and consider a road naming request at Glenmore Business Centre.
13. **Management of Watercourse - Snipe Meadow** (Pages 97 - 100)  
To receive the report of the Park Ranger/Biodiversity Officer.
14. **Open Spaces Strategy** (Pages 101 - 104)  
To receive and consider the report of the Park Ranger/Biodiversity Officer.
15. **Treescape Report** (Pages 105 - 176)  
To receive and consider the report of the Park Ranger/Biodiversity Officer.
16. **Swift Bricks** (Pages 177 - 178)  
To note the response from West Oxfordshire District Council following resolution on this issue at the meeting held on 24 January 2023, minute no. P56 refers.
17. **WODC - Electric Vehicle (EV) Car Club Scheme at Woodford Way**  
To note that Enterprise are willing to provide one EV for a trial period of 6 months and at no cost to the District Council, and it will be stationed at one of the EV charging points (EVCPs).

WODC views this as an excellent opportunity to encourage greener travel at an affordable price for residents, and to learn how to increase EV car clubs across the district. As the EVCPs are being under-utilised in this car park, EZ-Charge (EVCP operator) welcomes the car club.

Members are asked for any feedback on the scheme.



Town Clerk