

# Climate, Biodiversity & Planning Committee Meeting of Witney Town Council



**Tuesday, 15th November, 2022 at 6.00 pm**

To members of the Climate, Biodiversity & Planning Committee - R Smith, A Prosser, T Ashby, J Aitman, L Duncan, V Gwatkin and P Hiles (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

## **Admission to Meetings**

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committees Clerk [derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk) in advance.

## **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## **Agenda**

### **1. Apologies for Absence**

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committees Clerk [derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

**Standing Order 309a)(v)** permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a committee if ordinary Councillors of the Committee have informed the Proper Officer **before** the meeting that they are unable to attend.

### **2. Declarations of Interest**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

### **3. Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

4. **Planning Applications** (Pages 3 - 4)  
To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.
5. **Minutes** (Pages 5 - 26)
  - a) To adopt and sign as correct the minutes of the committee held on 27 September, 4 October, and 25 October 2022.
  - b) Matters arising from the minutes of 27 September, 4 October, and 25 October 2022.
6. **Planning Decisions** (Pages 27 - 30)  
To receive and consider a schedule of planning decisions from West Oxfordshire District Council.
7. **Update from Park Ranger** (Pages 31 - 36)  
To receive the report of the Park Ranger.
8. **Witney Traffic Advisory Committee Minutes - 27 September 2022** (Pages 37 - 42)  
To receive the minutes of the Witney Traffic Advisory Committee meeting held on 27 September 2022.
9. **Finance Report: Revised Revenue Budget 2022/23 and Draft Base Revenue Budget for 2023/24**  
To receive and consider the report of the Town Clerk/CEO and the Draft Revised Revenue Budget for 2022/23 and Draft Budget for 2023/24 – To Follow
10. **Revenue Growth Items, Special Revenue Projects, and Capital Projects**  
To receive and consider the report of the Town Clerk/CEO with an update on the current year's work programme relating to Capital and Special Revenue Projects; as well as projects identified during the course of the year for inclusion as Revenue Growth Items or Special Revenue Projects in the Council's Revenue Budget or Capital Projects for 2023/24 and beyond – To Follow



Town Clerk