

Extraordinary Full Council Committee Meeting of Witney Town Council



Wednesday, 5th January, 2022 at 7.00 pm

To members of the Full Council Committee - J Aitman, L Duncan, L Ashbourne, T Ashby, R Bolger, D Butterfield, O Collins, H Eaglestone, D Enright, V Gwatkin, A D Harvey, M Jones, J King, A McMahon, A Prosser, R Smith and D Temple

You are hereby summonsed to the above meeting to be held in the **Main Hall, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Democratic and Legal Services Officer (democracy@witney-tc.gov.uk) in advance to reserve a seat.

We will continue to observe social distancing, hand sanitiser will be available and face masks should be worn at all times other than when speaking during the meeting.

For further information or clarification regarding the meeting contact the Democratic and Legal Services Officer at democracy@witney-tc.gov.uk Tel: 01993 226071

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic & Legal Services Officer know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Democratic & Legal Services Officer (democracy@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

4. **Budget: Revised Budget 2021/22 and Estimates 2022/23** (Pages 3 - 88)

To receive and consider the report of the Town Clerk/RFO along with the draft revised revenue budget for 2021/22 and the estimates for 2022/23, and the revised Capital, Special Revenue & Revenue Growth Projects Programme for 2021/22, and estimates for 2022/23.

5. **To formally declare the Precept for 2022/23** (Pages 89 - 90)

To receive and consider the report of the Town Clerk/RFO and if appropriate, declare the Precept for 2022/23.

6. **Minutes of Committees and Sub Committees**

a) **Climate, Biodiversity & Planning Committee - 14 December 2021 (attached) and 4 January 2022 (to follow)** (Pages 91 - 100)

Members should note the creation of a 20mph Speed Restriction Working Party to establish details of a pilot scheme in Witney in conjunction with Oxfordshire County Council. Those nominated at the meeting under minute no P644 were Councillors J Aitman, T Ashby, L Duncan, A Prosser and R Smith together with Councillor Andrew Coles (Chair of Witney TAC).

If any other members would like to join this Working Party, they should declare their interest.

7. **Future Meetings of the Council**

To consider whether the Council's cyclical Committee meetings should be held virtually from January 2022 onwards.

This would mean committees revert to being advisory and would re-affirm delegations in place to the Town Clerk on any other urgent matters.



Town Clerk