

Parks & Recreation Advisory Committee Meeting of Witney Town Council



Monday, 17th May, 2021 at 6.00 pm

To members of the Parks & Recreation Committee - V Gwatkin, J Aitman, L Ashbourne, T Ashby, D Butterfield, L Duncan, D Enright and A McMahon (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting Room via Zoom** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

As an Advisory Committee of the Council this meeting will take place virtually via Zoom. All decisions of this meeting will be recommendations to Full Council.

Zoom login details of this meeting will be published on the Council's website prior to the meeting.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services & Legal Services Officer (democracy@witney-tc.gov.uk) prior to the meeting, stating the reason for absence.

Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer before the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Election of Vice-Chair

To elect a Vice-Chair of the Committee for the 2021/2022 Municipal Year.

4. Minutes (Pages 5 - 8)

a) To adopt and sign as a correct record the minutes of the Sport and Play Committee held on 1 March 2021;

b) Matters arising from the minutes not covered elsewhere on the agenda (Questions on the progress on any item).

5. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda. 5

6. **Oxlease Play Area - Memorial Picnic Bench** (Pages 9 - 10)

To receive the report of the Maintenance & Environmental Services Officer.

NOTE: As this request has no financial implications because it will be funded by the applicant, the Town Clerk, under her delegations will implement the recommendation accordingly.

7. **Madley Park Playing Fields & Play Area** (Pages 11 - 14)

To receive and consider the report of the Town Clerk/CEO and make recommendations to full Council.

8. **Park Road Play Area - Update** (Pages 15 - 22)

To receive the report of the Projects Officer.

NOTE: As this project is planned and budgeted for, the Town Clerk suggests delegation to Officers in consultation with the Ward Councillors to progress the procurement and installation.

9. **Skate Park - Update** (Pages 23 - 32)

To receive the report of the Projects Officer, and a verbal report from Cllr Daniel Butterfield, if appropriate.

10. **Leys Recreation Ground - Request to run a Doughnut Stall** (Pages 33 - 34)

To receive and consider the report of the Maintenance & Environmental Services Officer, and make recommendations to full Council.

11. **Leys Recreation Ground - Splash Pad re-opening**

At the full Council meeting held on 12 April 2021, the Maintenance & Environmental Services Officer reported under Health & Safety that he was researching if the Splash Pad could reopen under the Government's Roadmap (due to not operated using chlorinated water).

The facility will need to be professionally commissioned, which will cost in the region of £2,400 – and depending on their availability could be open when the Roadmap dictates no restrictions in place.

The Committee is requested to decide whether this facility should reopen, and close in line with current Council policy when Witney Feast fair arrives on site at the beginning of September.

12. **Leys Recreation Ground - Witney Town Bowls Club Request to Erect a Sign**

To receive a verbal update from the officers on this request.

13. **West Witney Sports Ground - Cycling Speed Awareness** (Pages 35 - 36)

To receive the report of the Maintenance & Environmental Services Officer.

NOTE: As this is a H&S issue, the Town Clerk will, under her delegation, deal with the recommendations if deemed urgent and in the interests of public safety.

14. **West Witney Sports Ground - Compliance & Project Update**

To receive a verbal report from the Town Clerk in respect of the Clubhouse compliance and if the West Witney Sports & Social Club have been able to re-open the facilities in line with the latest stage of the COVID roadmap as planned.

To also note that Consultants Knight Kavanagh and Page (KKP) have been appointed to undertake the feasibility study of the Sports Ground and assist with the master planning of new facilities.



Town Clerk