

Stronger Communities Advisory Committee Meeting of Witney Town Council



Monday, 24th January, 2022 at 6.00 pm

To members of the Stronger Communities Committee - O Collins, L Ashbourne, J Aitman, R Bolger, D Butterfield, H Eaglestone, V Gwatkin and A Prosser (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting Room via Zoom** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

As an Advisory Committee of the Council this meeting will take place virtually via Zoom. All decisions of this meeting will be recommendations to Full Council.

Zoom login details - <https://us06web.zoom.us/j/84106817319?pwd=byt5eTlrMmI4OTlvTmJCUIRBbnZ1UT09>

For further information or clarification regarding the meeting contact the Democratic and Legal Services Officer at democracy@witney-tc.gov.uk Tel: 01993 226071

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Democratic & Legal Services Officer (democracy@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. Minutes (Pages 3 - 8)

- a) To adopt and sign as a correct record the minutes of the meeting held on 15 November 2021.
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Platinum Jubilee Working Party** (Pages 9 - 12)

To receive the minutes of the meetings of the Platinum Jubilee Working Party held on 8 December 2021 and 18 January 2022.

6. **Communications Report** (Pages 13 - 16)

To receive and consider the report of the Communications & Community Engagement Officer.

7. **Community Engagement Report** (Pages 17 - 30)

To receive and consider the report of the Communications & Community Engagement Officer.

8. **Defibrillator - Lake & Country Park** (Pages 31 - 36)

To receive and consider the report of the Operations & Estates Advisor.

9. **Cycle Racks and Bin at Burwell Bus Shelter** (Pages 37 - 38)

To receive and consider the report of the Projects Officer.

10. **World War 2 Pillbox** (Pages 39 - 44)

To receive and consider the report of the Projects Officer.

11. **Finance/Budget Report** (Pages 45 - 66)

To consider the report of the Town Clerk.



Town Clerk