

# Climate, Biodiversity & Planning Committee Meeting of Witney Town Council



**Tuesday, 23rd November, 2021 at 6.00 pm**

To members of the Climate, Biodiversity & Planning Committee - R Smith, A Prosser, J Aitman, O Collins, L Duncan, V Gwatkin, M Jones and A McMahon (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

## Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Democratic and Legal Services Officer ( [democracy@witney-tc.gov.uk](mailto:democracy@witney-tc.gov.uk) ) in advance to reserve a seat.

We will continue to observe social distancing and hand sanitiser will be available.

For further information or clarification regarding the meeting contact the Democratic and Legal Services Officer at [democracy@witney-tc.gov.uk](mailto:democracy@witney-tc.gov.uk) Tel: 01993 226071

## Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## Agenda

### 1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic & Legal Services Officer ([democracy@witney-tc.gov.uk](mailto:democracy@witney-tc.gov.uk)) **prior to the meeting**, stating the reason for absence.

**Standing Order 309a)(v)** permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have informed the Proper Officer **before** the meeting that they are unable to attend.

### 2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

### 3. MINUTES

- a) **To adopt and sign as correct the minutes of the committee held on 21 September & 12 October (Attached) & 2 November 2021** (Pages 3 - 26)
- b) **Matters arising from the minutes of 21 September, 12 October & 2 November 2021**

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Planning Applications** (Pages 27 - 30)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

a) **Planning Application by Ubico Ltd - Recycling Depot, Supergas Ind Est, Minster Lovell, OX29 0SZ** (Pages 31 - 32)

To receive and consider a planning application from Oxfordshire County Council: Planning application by Ubico Ltd for planning permission: Proposed re-positioning of offices, cycle/ motorcycle and car parking, lorry parking, lighting and ancillary accommodation. Use of existing building for vehicle repairs and storage, inc. minor enlargement to vehicle bay door. Installation of CCTV cameras. Alterations to hours of operations. at Recycling Depot, Supergas Industrial Estate, Minster Lovell, OX29 0SZ

6. **Planning Decisions** (Pages 33 - 36)

To receive and consider a schedule of planning decisions from West Oxfordshire District Council.

7. **Application for New Premises Licence. W/21/00940/PRMA - Acqua Salata Ltd 62 Corn Street Witney** (Pages 37 - 58)

To consider an application for a new Premises Licence under the Licensing Act 2003.

8. **Adoption of West Oxfordshire Affordable Housing Supplementary Planning Document (SPD)** (Pages 59 - 60)

To receive and note the West Oxfordshire Affordable Housing Supplementary Planning Document (SPD), as adopted by WODC, at a meeting of the Council held on 27<sup>th</sup> October 2021.

9. **Witney Traffic Advisory Committee - 28 September 2021** (Pages 61 - 68)

To receive the minutes of the Witney Traffic Advisory Committee held on 28 September 2021.

10. **Pavement Licence Application W/21/01061/PAVLIC - Smarts Fish & Chips, 50 Market Square, Witney** (Pages 69 - 76)

To receive and consider an application for a pavement licence - W/21/01061/PAVLIC - Smarts Fish & Chips, 50 Market Square, Witney.



Town Clerk