

Climate, Biodiversity & Planning Committee Meeting of Witney Town Council



Tuesday, 10th August, 2021 at 6.00 pm

To members of the Climate, Biodiversity & Planning Committee - R Smith, A Prosser, J Aitman, O Collins, L Duncan, V Gwatkin, M Jones and A McMahon (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Main Hall, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Democratic and Legal Services Officer (democracy@witney-tc.gov.uk) in advance to reserve a seat.

We will continue to observe social distancing and hand sanitiser will be available.

For further information or clarification regarding the meeting contact the Democratic and Legal Services Officer at democracy@witney-tc.gov.uk Tel: 01993 226071

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Deputy Town Clerk or Democratic & Legal Services Officer know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic & Legal Services Officer (democracy@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

Standing Order 309a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have informed the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

4. **Planning Applications (Pages 5 - 8)**

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

5. **Oxfordshire County Council Planning Applications MW.0081/21 and MW.0083/21 (Pages 9 - 34)**

To receive and consider two Oxfordshire County Council planning applications by Ubico Ltd; MW.0081/21 and MW.0083/21 at Units F&G, Supergas Industrial Estate, Minster Lovell, Witney, Oxfordshire, OX29 0SY.

MW.0081/21 Section 73 Application

Section 73 application to continue development (change of use of parking/ industrial area to a recycling/ distribution area for paper, kitchen waste, glass, plastics, cans and cardboard including the sorting and baling of plastics, cans and cardboard. The construction of open bays for recyclables, three sided, open fronted structure to house baler and roof structure for kitchen waste. Erection of lighting columns. The erection of two portable buildings and one modular building to be used as offices, toilets and welfare facilities. Provision of parking for staff and visitors' vehicles and refuse recycling vehicles), permitted under 10/1451/P/CM (MW.0125/10), without complying with conditions 1, 12, 13 and 15 to allow for a revised layout, elevations, external materials and lighting design scheme to the approved.

MW.0083/21 Planning Application

Proposed re-positioning of offices, cycle/motorcycle and car parking, lorry parking, lighting and ancillary accommodation. Use of existing building for vehicle repairs and/or storage, including minor enlargement to vehicle bay door. Installation of CCTV cameras.

6. **Application for Variation of Premises Licence - W/21/00532/PRMV (Pages 35 - 46)**

To receive and consider a Variation of Premises Licence for Pizza Express, 6 Market Square, Witney.

7. **Licensing Application W/21/00563/PRMA - Little Maham's Ltd, 9 Market Square, Witney (Pages 47 - 68)**

To receive and consider a premises licence application – W/21/00563/PRMA – Little Maham's Ltd, 9 Market Square, Witney

8. **Licensing Application W/21/00487/PRMA - Newzlink, 24 Corn Street, Witney (Pages 69 - 88)**

To receive and consider a premises licence application – W21/00487/PRMA – Newzlink, 24 Corn Street, Witney.

9. **Committee Work Plan**

To discuss the Committee priorities following adoption of the Open Spaces Strategy at the Full Council meeting held on 28th June (To follow)

10. **Thermal Imaging Camera (Pages 89 - 90)**

To consider the report of the Maintenance & Environmental Services Officer

11. **Great Big Green Week - 18-26 September 2021** (Pages 91 - 92)

To consider the Council's participation in the Great Big Green Week that runs from 18-26 September 2021

12. **Tree Planting Requests** (Pages 93 - 96)

To receive and consider the report of the Maintenance & Environmental Services Officer concerning a tree planting request at Witney Lake & Country Park and by U3A.

13. **Forest School**

To consider an offer from the Rotary Club of Witney to contribute towards and help establish a Forest School at Witney Lake & Country Park.

14. **Wildflower Planting at Recreation Grounds** (Pages 97 - 100)

To consider the report of the Maintenance & Environmental Services Officer.

15. **Application for a Minor Variation to a Premises Licence - W/21/00609/PRMMV Unit 2-4 Eagle Industrial Estate** (Pages 101 - 114)

To receive and consider a minor variation of Premises Licence at Unit 2-4 Eagle Industrial Estate, Witney



Town Clerk