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CLIMATE, BIODIVERSITY & PLANNING COMMITTEE MEETING OF THE WITNEY TOWN COUNCIL

Held on Tuesday, 16 February 2021

At 6.00 pm in the Virtual Meeting Room via Zoom

Present:

Councillor R Smith (Chair)

Councillors:	A Prosser	M Jones
	J Aitman	A McMahon
	L Ashbourne	L Duncan (In place of V Gwatkin)
Officers:	Adam Clapton	Office Manager
Others:	no members of the public.	

P90 **APOLOGIES**

Apologies for absence were received from Cllr R Bolger and Cllr V Gwatkin.

P91 **DECLARATIONS OF INTEREST**

Cllr M Jones declared a non-pecuniary interest concerning planning application WTC/018/21 as the applicants were known to her.

Cllr R Smith declared a non-pecuniary interest concerning agenda item 6 as an employee of Henry Box School, which it was hoped would be linked to this scheme.

P92 **PUBLIC PARTICIPATION.**

There were no members of public present.

P93 **PLANNING APPLICATIONS**

The Committee received and considered a schedule of planning applications received from West Oxfordshire District Council.

RESOLVED: that the comments, as per the attached schedule, be forwarded to West Oxfordshire District Council.

P94 **LICENSING APPLICATION CONSULTATION W/21/00053/PRMA - 53 MARKET SQUARE, WITNEY**

The Committee received and considered a new premises licence application from T & C Kitchens, 56 Market Square, Witney.

RESOLVED: that Witney Town Council has no objection to this application.

P95 **OXFORDSHIRE COUNTY COUNCIL: INITIAL CONSULTATION – BICESTER, OXFORD & WITNEY - PROPOSED SCHOOL STREETS**

The committee received and considered consultation documents from Oxfordshire County Council proposing the introduction of a 'School Street' at Church Green, Witney.

Members were whole-heartedly supportive of this proposal and were hopeful this would be welcomed by the residents as it would result in less parking and damage to the grass verge. It would also make school travel safer for children who attend St Mary's C of E Infant School. The committee questioned whether the Farmhouse Nursery on this stretch of Church Green had also been consulted and wondered whether Henry Box School could be included in the experimental traffic regulation order.

RESOLVED:

1. That Witney Town Council supports the proposal by Oxfordshire County Council to introduce Experimental Traffic Regulation Orders (ETRO's) to facilitate the introduction of School Streets at Church Green Witney. This scheme supports the Town Council's vision of providing a safe route for children to attend school across the town, and;
2. That Witney Town Council asks if the Farmhouse Nursery and Henry Box School have been consulted on this proposal, it is understood that Henry Box School is considering this initiative. A joint ETRO may be beneficial, and;
3. That these comments be forwarded to Oxfordshire County Council in response to the School Streets Initial Consultation.

The meeting closed at: 6.53 pm

Chair

Witney Town Council

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P93

P93- 1 WTC/015/21 Plot Ref :-20/03577/FUL Type :- FULL
 Applicant Name :- WITNEY BUTTERCROSS SCOUT GROUP Date Received :- 22/01/2021
 Location :- THE OLD COACH HOUSE Date Returned :- 17/02/2021
 MARLBOROUGH LANE
 WITNEY
 Proposal : Erection of a side extension and first floor rear extensions.
 Observations : Witney Town Council welcomes this application and looks forward to the completed upgrade, subject to an updated bat and bird survey as requested by the Biodiversity Officer.

P93- 2 WTC/018/21 Plot Ref :-20/03531/FUL Type :- FULL
 Applicant Name :- WINSTONE, MR A & DUNSTONE, MS Date Received :- 22/01/2021
 Location :- WITNEY HOTEL, 7 CHURCH Date Returned :- 17/02/2021
 GREEN
 7 CHURCH GREEN
 WITNEY
 Proposal : Change of use from hotel (C1) to part HMO and part short term holiday let.
 Observations : Witney Town Council does not object to change of use from a hotel to part short term holiday let but does object to the part change to a HMO. The proposal as it is still results in the loss of a hotel and it does not take into account the previous comments from the Planning Policy Officer. It conflicts with the overall aims of Policies WIT5, E4 and E6 of the Local Plan as well as the overall objectives of the NPPF, by resulting in the loss of a visitor facility in a central, accessible and sustainable, mixed-use location on the fringe of the Town Centre.

P93- 3 WTC/019/21 Plot Ref :-21/00279/HHD Type :- HOUSEHOLDE
 Applicant Name :- HICKMAN, MRS SYLVIA Date Received :- 29/01/2021
 Location :- 5 SWINGBURN PLACE Date Returned :- 17/02/2021
 SWINGBURN PLACE
 WITNEY
 Proposal : Erection of a single storey side extension along with conversion of garage.
 Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

P93- 4 WTC/020/21 Plot Ref :-21/00003/HHD Type :- HOUSEHOLDE
 Applicant Name :- CLARK, JAMES Date Received :- 29/01/2021
 Location :- 34 CAMPION WAY Date Returned :- 17/02/2021
 CAMPION WAY
 WITNEY

Proposal : Erection of single storey side extension.

Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

Proposal : Erection of single storey side extension.

Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

P93- 5 WTC/022/21 Plot Ref :-21/00005/HHD Type :- HOUSEHOLDE
Applicant Name :- LONGDEN, MR JONATHAN Date Received :- 05/02/2021
Location :- 16 CHURCH GREEN Date Returned :- 17/02/2021
CHURCH GREEN
WITNEY

Proposal : Alterations to include the conversion of an existing outside toilet to an internal toilet with shower and insertion of a window at first floor level (retrospective).

Observations : Witney Town Council has no objections regarding this application.

P93- 6 WTC/023/21 Plot Ref :-21/00006/LBC Type :- LISTED BUI
Applicant Name :- LONGDEN, MR JAMES Date Received :- 05/02/2021
Location :- 16 CHURCH GREEN Date Returned :- 17/02/2021
CHURCH GREEN
WITNEY

Proposal : Internal and external alterations to convert an existing outside toilet to an internal toilet with shower, formation of an opening at ground floor for a door and insertion of a 1st floor window (retrospective).

Observations : Witney Town Council has no objections regarding this application.

P93- 7 WTC/024/21 Plot Ref :-21/00130/HHD Type :- HOUSEHOLDE
Applicant Name :- GATES, MR SIMON Date Received :- 09/02/2021
Location :- 21 CURBRIDGE ROAD Date Returned :- 17/02/2021
CURBRIDGE ROAD
WITNEY

Proposal : Conversion of loft space to create extra living space with the addition of a dormer window to the front and rear.

Observations : Witney Town Council has no objections regarding this application.

The Meeting closed at : _____

Signed : _____ Chairman Date: _____

On behalf of :- Witney Town Council